

Preston's College

Careers Programme Statement

(updated September 2018)

Preston's College is committed to providing high quality Careers Education, Information, Advice & Guidance (CEIAG) for all of its learners to prepare them to progress into sustainable education, training and employment.

In line with the statutory guidance, the college is committed to working towards the establishment of practice in line with the eight Gatsby benchmarks (set out in the Gatsby Charitable Foundation's Good Career Guidance).

Strategic Aims:

Preston's College aims to –

- Respond to the needs of each learner as an individual
- Empower all learners to plan and manage their own future
- Raise aspirations
- Promote equality and challenge stereotypes
- Support learners to progress and track their destinations
- Provide opportunities for learners to develop the skills and attributes employers are looking for.
- Serve the needs of its local community to give everybody, irrespective of age or ability, the opportunity to become THE most employable.

Programme:

The College employs a team of professionally qualified Careers Advisers who work independently of the curriculum to offer impartial CEIAG to all, both in a one-to-one format and through group workshops.

Learners will be offered a planned programme of activities that will help them choose pathways that are right for them and that are appropriate to the learner's learning, planning and development.

Learners will receive CEIAG that meets professional standards and is impartial and confidential.

Services include:

- Drop in Service: available through the Careers Zone (Monday to Friday 10.00am – 2.00pm).
- Events: we organise Careers and HE Fairs, as well trips to external University and Jobs fairs.
- Tutorial sessions from a menu of CEIAG topics (on job search, CV's, interviews, career choice, UCAS applications and more) at suitable points during the academic year.
- Mock interviews: helping learners practice and prepare for an upcoming job or university interview.
- One to one careers guidance interviews: an appointment with a Careers Adviser for more in-depth guidance tailored to an individual's needs.
- Noticeboards: updated with local job vacancy and other opportunities relevant to learners.
- A Careers library with hard copy resources for learners to use for research.

Employer inputs are a key component of the programme and work experience is embedded into study programmes, with learners receiving specialist support from a team of Work Experience Co-ordinators as well as industry insight from professional tutors. Learners can gain employability skills from a wide range of activities and they should be open to experiencing and participating in all those available to enrich their studies and enhance their progression opportunities.

Impact:

The Careers programme is assessed for its quality and positive impact on learners through a number of methods:

- 1) The destinations of learners after leaving their courses. The College collects the destinations of learners and reports this to the DfE and Ofsted
- 2) The numbers of learners accessing the services on offer
- 3) Learner feedback after one to one and tutorial sessions
- 4) Matrix Quality Standard re-evaluation and accreditation
(The College is proud to have been awarded Matrix accreditation. Matrix is the quality standard for organisations to assess and measure their advice and support services, and is a benchmark for effectiveness and high standards)

This Statement has been written with regards to:

- a) Careers Guidance for Further Education & Sixth Form Colleges, February 2018 - https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/679639/Careers-Guidance.pdf
- b) Careers Strategy: Making the most of everyone's skills and talents, December 2017 – https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/664319/Careers_strategy.pdf

Review:

This document will reviewed in August 2019 and updated accordingly

Roles and responsibilities:

Governing Board - will monitor and hold to account performance of the Careers Strategy

Careers Leader - Debbie Ireland - Head of Curriculum

Careers Team - Paula Askew (paskew@preston.ac.uk), Anisah Lorgat (alorgat@preston.ac.uk)