

Preston's College

Draft Minutes of the Business Planning Committee Meeting held on 9th March 2017

Present

Mr S Browne (Chair)
Mr J Boydell
Ms L Hornsby
Mr M Mallam (in part)

In attendance

Mr S Fell (Clerk)
Mr P McMellon (Deputy Clerk)
Mr S Nixon (Executive Director of Resources)
Mr C Speight (Vice Principal – Enterprise & Engagement)

Apologies received from Mr P Kennedy, Dr E H Smith and Mr J Taylor.

40. Declarations of Interest

No declarations of interest were made.

41. Minutes of the Committee Meeting held on 1st December 2016

Resolved: That the Minutes of the Committee meeting held on 1st December 2016 be agreed as a true record and signed by the Chair.

42. Period 6 Management Accounts/Mid Year Update

Mr Nixon presented the Period 6 Management Accounts with an associated covering report. He explained that the accounts had been prepared following a comprehensive budget review exercise at the end of January. A year-end figure close to break-even now seemed likely.

REDACTED

Mr Speight confirmed that general feedback from staff was that receiving the pay rise in a lump sum at the end of last year had been seen as positive.

Resolved: That the Period 6 financial position be noted REDACTED

43. Performance Against KPIs

Mr Nixon presented the College's performance against its Key Performance Indicators.

Ms Hornsby confirmed that the College's Quality and Standards Committee was, on a continuing basis, giving detailed consideration to KPIs relevant to that Committee.

In response to points made by the Committee Mr Nixon agreed to review and amend the RAG rating of a number of the KPIs. He added that he would expand the narrative in the 'notes' section to be more explicit and explanatory.

Resolved: That the College's current performance against KPIs be noted, with a revised document presented to the next Board meeting.

44. Funding Allocations 2017/18

The Committee received a report on funding allocations for 2017/18. Mr Nixon supported the report with a presentation, and in doing so drew the Committee's attention to the key points therein.

REDACTED

The Chair briefly talked through the implications of the Government's 2017 Budget and noted that aspects of the recent announcement were potentially positive for the College. Mr Speight confirmed that aspects of the Budget had the potential to support the College's strategic direction, subject to detailed caveats.

Resolved: That the report be noted.

Mr Mallam joined the meeting at this point.

45. Apprenticeship Expo Update

Mr Speight gave a presentation to the Board on the planned Apprenticeship Expo Update which would take place on 14th March 2017 at Preston's Guild Hall, in partnership with the University of Central Lancashire, Lancashire Constabulary and Lancashire Teaching Hospitals.

REDACTED

He talked through the detail of the planned Expo which was expected to have 52 exhibitors including a number of "blue chip companies". The event had already attracted 731 pre-registered attendees including 300 of the College's existing learners.

He closed by setting out how the College would work before, during and after the event to maximise its impact. The Committee noted that the event was expected to form the front page of the Lancashire Evening Post's Education Supplement.

Resolved: That the report be noted.

46. Date of Next Meeting

11th May 2017.

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