

**Preston's College**

**Minutes of the Search and Governance Committee Meeting held on 16<sup>th</sup> October 2018 at 7pm  
at Preston's College**

**Present:**

Mr E Bassa (Chair)  
Dr E H Smith (Principal)  
Mr J Boydell

**In attendance:**

Ms A Barnes (Clerk to the Corporation)

**1. Welcome and Apologies**

It was noted that following Mr Mallam's resignation the committee is without a chair. Mr Bassa was appointed by the members as the chair of this meeting.

No apologies had been received and all members were noted as present.

**2. Declarations of Interest**

No further declarations of interest were made.

**3. Minutes of the Meeting held on 5<sup>th</sup> July 2018**

**Resolved:** The minutes of the previous meeting held on 5<sup>th</sup> July 2018 were approved by the Chair.

**4. Matters arising**

None

**5. Governing Body Membership**

**Current Vacancies**

The Committee noted that the following individuals had been informally appointed as members of the HE Sub-Committee over the Summer and it was agreed that their informal appointment is hereby ratified:

- The Principal
- Dr D Carr (as chair)
- Ms L Mason
- Mr M Collard

The Committee considered plans in train to recruit three new members to the Board to improve the skill mix of the Corporation. The Principal provided the Committee with CVs from four people that have been contacted and are interested in becoming members.

The Committee discussed each of the potential new members in turn and considered what they could bring to the Corporation. The Committee shortlisted three potential governors and agreed they should to be invited to attend the next meeting of the Search and Committee to discuss further.

**Resolved:**

**the appointment of the Principal, Dr Carr, , Ms Mason, and Mr Collard as members of the HE Sub-Committee be ratified.**

**the Clerk to contact the shortlisted candidates to invite them to the next meeting.**

**Impending Terms of Office Expiries**

The Committee were informed that Ms L Hornsby's term of office is expiring at the end of this month. The Committee agreed that she should be recommended for reappointment.

**Resolved: that Ms Hornsby be recommended for reappointment at the next Board meeting**

**New members – Probationary year**

It was noted that Mr Collard will have completed his probationary year at the end of this month.

**Membership of Committees and appointment of Chairs**

The membership of the committees and the current Chairs as set out in the Board and Committee 2018/19 document was approved.

It was noted that a new member and Chair is required for Search and Governance Committee. Following discussion, the Committee agreed that John Wilson would be a good addition to the Committee and that he be invited to become a member and the Chair of Search and &Governance.

The Committee discussed the committees that the potential new members would be best suited to sit on.

The Committee discussed the problems regarding certain members regularly not attending meetings and the impact this is having on quoracy.

**Resolved: that the Board and Committee 2018/19 document be approved and that Mr Wilson be invited to become a member and Chair of S&G. The Chair to inform Mr Wilson.**

**6. Business Planning Cycle 2018/19**

The Committee approved the Business Planning Cycle 2018/19 document.

**Resolved: that the Business Planning Cycle 2018/19 be approved by the Board.**

**7. Date of the next meeting**

7<sup>th</sup> February 2019

Meeting closed.