

Preston's College

Minutes of the Search and Governance Committee meeting held on 15 September 2015 at 4:00pm at Preston's College.

Present:

Mr S Browne (Chair)

Mr E Bassa

Dr E H Smith

In Attendance:

Mr S Fell (Clerk to the Corporation)

1. Apologies

The Clerk reported that apologies had been received from Paul Williams and Paul Kennedy.

2. Appointment of Chair

Resolved: that Mr Browne be appointed as Chair of the Committee for the duration of the meeting.

3. Terms of Reference

Resolved: That the Terms of Reference be received for information.

4. Appointments to Committees and the Board Chair Position

The Committee considered the composition of the new Committee structure and noted the Clerk's summary of his discussions with the majority of the Board members regarding their own thoughts on Committee membership. Following a significant discussion, the Committee

Resolved: that the Board be recommended to appoint members to Committees as follows:

Audit Committee

Paul Williams (Chair)
Steve Browne (Vice-Chair)
Tony Readett

HR and Remuneration Committee

Jeff Taylor (Chair)

Allison Jones (Deputy Chair)
Robert Boswell
Babs Murphy

Business Planning Committee

Paul Kennedy (Chair)
Steve Browne (Deputy Chair)
Lis Smith
Babs Murphy
Marc Mallam
Eby Bassa
John Boydell
Leanne Hornsby
Becky Kay

Quality and Standards Committee

Allison Jones (Chair)
Leanne Hornsby (Deputy Chair)
Anne Markland
Lis Smith
Robert Boswell
Jeff Taylor
Tony Readett

Search and Governance Committee

Marc Mallam (Chair)
Paul Williams (Deputy Chair)
Eby Bassa
John Boydell
Lis Smith
Paul Kennedy

The Committee recognised the need to recruit a number of new Board members, particularly with experience of HR and Finance. It was noted that the Audit Committee would, in all likelihood, comprise three Members until additional, suitable Board members could be appointed which meant that its Terms of Reference would have to be amended to avoid them being breached.

Resolved: That i) informal discussions continue to take place outside of meetings with a view to identifying prospective new Board members; and

ii) the Board be recommended to amend the Terms of Reference for the Audit Committee to reduce its minimum composition from 4 members to 3, until such time as 4 or more members could be appointed onto the Committee.

The Committee noted that, at the end of the last Academic Year, Steve Browne had expressed a willingness to enable other members of the Board to replace him as Chair. The Clerk reported that, at the request of the Chair, he had discussed this matter with other Board members and had sought nominations. The Committee considered those nominations in light of wider context provided by the Committee members and the Clerk and

Resolved: that the Board be recommended to consider:

- i) appointing Ebby Bassa as interim Chair, with a view to him serving as Chair for 6-12 months;
- ii) John Boydell being appointed as 'Chair Designate' and Deputy Chair, with a view to him taking the Chair in 6 – 12 months;
- iii) Leanne Hornsby being appointed as Deputy Chair; and
- iv) The Standing Orders being amended to provide for two Deputy Board Chairs.

Finally the Committee considered the fact that Councillor Robert Boswell's term of office had now expired.

Resolved: That the Board be recommended to consider appointing Robert Boswell for a further term of 2 years.

5. Any Other Business

No items of business were raised under this heading.

6. Date of Next Meeting

The Committee noted that the next meeting would be arranged according to need.