



# **PRESTON COLLEGE**

## **Report and Financial Statements for the year ended 31 July 2018**

## **Key Management Personnel, Board of Governors and Professional advisers**

### **Key management personnel**

Key management personnel are defined as members of the College Leadership Team and were represented by the following in 2017/18:

Dr Lis Smith, Principal and CEO; Accounting officer  
Simon Nixon, Executive Director Resources  
Carl Speight, Vice Principal Enterprise and Engagement (resigned May 2018)  
Mick Noblett, Vice Principal Curriculum Delivery and Planning  
Marie Haworth, Vice Principal Quality Teaching, Learning and Learning Support

### **Board of Governors**

A full list of Governors is given on page 14 of these financial statements.

Clerking services were provided by J Crowther under an agreement with FE Associates until 11<sup>th</sup> May 2018, after which the role was taken over by a new contract with Weightmans Solicitors. The designated solicitor within Weightmans was Anne-Marie Coles.

### **Professional advisers**

<b>Financial Statement &amp; Regularity Auditor</b>	KPMG LLP Chartered Accountants One St Peter's Square Manchester M2 3AE
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<b>Internal Auditor</b>	RSM Arkwright House Parsonage Gardens Manchester M3 2LF
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<b>Bankers</b>	Barclays Bank PLC 7 <sup>th</sup> Floor 1 Marsden Street Manchester M2 1HW
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<b>Solicitors</b>	Burnetts Victoria Place Carlisle Cumbria CA1 1ES
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## **Report of the Governing Body**

### **NATURE, OBJECTIVES AND STRATEGIES:**

The members present their report and the audited financial statements for the year ended 31 July 2018.

#### **Legal status**

The Corporation was established under the Further and Higher Education Act 1992 for the purpose of conducting Preston College. The College is an exempt charity for the purposes of Part 3 of the Charities Act 2011.

Preston College has changed its trading name to Preston's College for marketing purposes. Its legal name however remains as Preston College for the purposes of these accounts

#### **Mission**

Governors reviewed the College's mission in July 2018 and confirmed that the statement "Creating the most employable learners" remains appropriate.

#### **Public Benefit**

Preston College is an exempt charity under Part 3 of the Charities Act 2011 and following the machinery of government changes in July 2016 is regulated by the Secretary of State for Business, Innovation and Skills as Principal Regulator for all FE Corporations in England. The members of the Governing Body, who are trustees of the charity, are disclosed on page 14.

In setting and reviewing the College's strategic objectives, the Governing Body has had due regard for the Charity Commission's guidance on public benefit and particularly upon its supplementary guidance on the advancement of education. The guidance sets out the requirement that all organisations wishing to be recognised as charities must demonstrate, explicitly, that their aims are for the public benefit.

In delivering its mission, the College provides the following identifiable public benefits through the advancement of education:

- High-quality teaching
- Widening participation and tackling social exclusion
- Excellent employment record for students
- Strong student support systems
- Links with employers, industry and commerce.

#### **Implementation of strategic plan**

Preston College is firmly grounded in its community, and is a key player in supporting young people and adults, through developing their skills and education, to contribute effectively to employment and the economy. Preston College provides the culture, environment, facilities, innovation and services to enable learners at all career stages, local businesses, college staff and the College itself to develop and maintain social mobility within a thriving local economy.

The ever changing policy and funding environment means we need to be continuously agile, proactive to change, and work with employers, local authorities, LEPs and stakeholders to ensure we are meeting their needs and the needs of our learners. We are focused on ensuring long term sustainability, recognising that this will be achieved with more flexible and innovative models of operation, including greater collaboration and partnership.

Our key **Mission** is 'Creating the most employable learners'

Within our strategic plan, we will:

- Provide a quality technical and vocational curriculum, aligned to industry, business and community needs, providing skills and underpinning knowledge.
- Place quality teaching, learning and assessment at the core of our activities with a high level of achievement and outcomes for learners.
- Continue to recognise and value our diverse range of learners, and provide aspirational pathways to destinations, whether that be an apprenticeship, higher education, further study or employment.
- Create a sound business model which drives quality and income, is efficient in its delivery and maintains an appropriate cost base to generate levels of surplus to reinvest in the College.
- Encourage access and engagement within the Preston and central Lancashire community.

### **Financial strategy**

The College's financial plans are structured to improve financial health over a very difficult period within FE, particularly in the context of future sustainability and imminent enactment of the Insolvency Regime. This strategy has worked well over the last few years in maintaining a satisfactory rating, with the College achieving a high level of success in aligning its cost base to its income earning capacity through both staffing and non pay cost efficiencies. However, the aim now is to move to a position of "good" relatively quickly, with a longer term goal of achieving "outstanding". Baseline plans achieve this primarily through cost reduction, although the College will seek to maximise income opportunities where possible in order to further strengthen its position.

The financial plan has been developed to match the cost structure of the College in the light of funding available, and to take advantage of significant opportunities for investment. The core financial strategy is to achieve a minimum operating surplus of 1.0% in 2018/19 and in excess of 3% in 2019/20 and future years. At the end of this period the College will have a significantly improved balance sheet (including investment capacity), and will have a cost structure to better cope with any volatility in its income lines.

A series of performance indicators have been agreed to monitor the successful implementation of the policies.

### **Performance indicators**

The College uses a range of KPI's reported regularly to both senior managers and governors. The indicators are divided into four broad categories: Responsiveness, Quality, Financial Sustainability and Human Resources.

Responsiveness measures are largely concerned with Learner numbers and income earned during the year. Performance against contract for 16 to 18 year old classroom based learners fell short of the target of 1,820 learners, but by year end almost 99% of the contract value had been delivered. This helps to mitigate future funding impacts, and represents growth of 2% compared to 2016/17. The Apprenticeship market has been harder throughout the sector following the implementation of levy reforms, but remained strong at £2.75m, only marginally reduced compared to 2016/17. The College's overall contract for the Adult Education Budget was achieved without clawback, representing an improvement on 2016/17.

Quality indicators are largely concerned with achievement rate data, as well as metrics for attendance, punctuality and progression. Outcomes in 2016/17 were much improved compared to the previous year, and this trend is expected to be maintained. The final overall College achievement rate in 2016/17 was 90.5%, and this is anticipated to be repeated in 2017/18.

Financial Sustainability measures are driven largely by the indicators used by the Education and Skills Funding Agency and requirements of bank loan covenants. All targets for the year were met or exceeded, and further detail is provided in the Financial Position section below.

Human Resources indicators also form an important part of the College's ongoing KPI monitoring. A range of aspects are covered, particularly staff turnover, absence rates and completion of appraisals and mandatory training. Progress during the year has generally been good.

The College is committed to observing the importance of sector measures and indicators and uses the FE Choices data available on the GOV.UK website which looks at measures such as achievement rates. The College is required to complete the annual Finance Record for the Education and Skills Funding Agency. The College is assessed by the Agency as having a "Satisfactory" financial health grading. The current rating of Satisfactory is considered an acceptable outcome, although plans for subsequent years aim to improve this situation to "Good" within two years and "Outstanding" within five years.

## **FINANCIAL POSITION**

### **Financial results**

The College generated a deficit before other gains and losses in the year of £905k (which includes £1,147k of costs relating to FRS102 (28)), (2016/17 – deficit of £796k (FRS102 (28) - £937k)), with total comprehensive income of £5,282k, (2016/17 – (£489k)).

The College has accumulated negative reserves of £2,859k which includes £11,121k relating to defined benefit obligations on the local government pension scheme. Cash and short term investment balances were £1,471k at year end. The College wishes to continue to accumulate reserves and cash balances in order to create a contingency fund.

Tangible fixed asset additions during the year amounted to £127k.

The College has significant reliance on the education sector funding bodies for its principal funding source, largely from recurrent grants. In 2017/18 the FE funding bodies provided 79.77% of the College's total income. The College has an objective to diversify its income streams, and has structures and strategies in place to facilitate this aim.

### **Treasury policies and objectives**

Treasury management is the management of the College's cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.

The College has a separate treasury management policy in place.

Short term borrowing for temporary revenue purposes is authorised by the Accounting Officer. All other borrowing requires the authorisation of the Corporation and shall comply with the requirements of the Financial Memorandum.

### **Cash flows and liquidity**

At £428k (2016/17 £1,156k), net cash flow from operating activities was reasonably strong.

The size of the College's total borrowing and its approach to interest rates has been calculated to ensure a reasonable cushion between the total cost of servicing debt and operating cashflow. During the year this margin was comfortably exceeded.

### **Reserves Policy**

Through its annual budget setting and updating of three year financial plans, the College has been moving towards a general reserves target of £4 million (excluding pension deficits) with cash balances intended to represent at least £1 million of this target. The cash target has been comfortably exceeded in 2017/18 and this is expected to continue. The College has achieved the target £4 million in general reserves and is on track to exceed £5m by 2019. General reserves already represent more than half of outstanding borrowings and provide a reasonable basis for unforeseen events and future investment.

## **CURRENT AND FUTURE DEVELOPMENT AND PERFORMANCE**

### **Student numbers**

In 2017/18 the College has delivered activity that has produced £16,566k in funding body main allocation funding (2016/17 – £16,568k). The College had approximately 8,500 funded and 2,900 non-funded students.

### **Student achievements**

Achievement rates are a key performance indicator for the College. The final success rate in 2017/18 is expected to be 90.5%, maintaining the excellent performance recorded in 2016/17. This significant improvement reflects a variety of management initiatives undertaken during the course of the year as proactive measures to continually improve the quality of the College's provision.

### **Curriculum developments**

The academic year 2017/18 has again seen the College continue to develop and improve following the Ofsted inspection in November 2016 which resulted in an overall Grade 3 (Requires Improvement). However, the College had already identified the key issues highlighted by Ofsted and begun the process of improvement needed. Success rates in 2015/16 had already improved significantly compared to 2014/15, but the inspection team felt that further evidence was required to demonstrate that this improvement would be sustained. The further improvement in achievement rates (formerly known as success rates) in 2016/17 was good evidence that quality processes and outcomes were continuing on an upward trajectory, and further consolidation in 2017/18 put the College in a strong position.

Ofsted performed a new inspection in October 2018, and awarded the College an overall Grade 2 (Good). The report highlighted the College's overall effectiveness against eight key themes, including the 'quality of teaching, learning and assessment', '16-19 study programmes', 'adult learning programmes', and 'apprenticeships'.

Of the eight themes, the College was graded as 'Good' in seven areas, with only apprenticeships graded as requiring improvement, although it was recognised that progress has been made since the last inspection. The College already has plans in place to continue this improving trend.

The report noted that 'students develop the technical knowledge, skills and terminology they need for their chosen job or career', whilst behaviour both in lessons and around campus is 'very good'.

Further improving the quality of teaching, learning and assessment remains the College's primary focus. Continued changes to observation of learning practice have occurred and a sharpened focus upon performance management has seen considerable progress made in raising standards.

The effective management of data and systems has remained a focus with the further development of data dashboards to provide live and real time information and this has had an impact on decision making within the College, self assessment and performance management, as well as development and delivery of the curriculum for individual learners. The technology driven approach to managing the College continues through the use of Promonitor, One File and ProSAR. More recent developments include the adoption of Canvas as a virtual learning environment and 4Cast for curriculum planning.

Full and extremely thorough curriculum review processes, including the use of the software tool 4Cast, has continued to drive efficiencies in staff utilisation, the effectiveness of provision, the value of our curriculum offer in relation to LMI and performance against financial constraints. These have delivered:

- consistent models of curriculum design in place across the whole College.
- best practice adopted across all curriculum schools,
- a refreshed curriculum offer which meets learner and external stakeholder requirements.

Being ambitious for all our learners means that we aim to provide the best opportunities for all to succeed and progress. This leads to a focus on embedding equality and diversity objectives for the benefit of both learners and staff, and we have seen real improvements in closing achievement gaps for learners. The College continues to develop its practice in implementing safeguarding procedures and also in the introduction of the new PREVENT requirements. Continuous professional development programmes within the College ensure that all staff are aware of the requirements within a changing landscape.

The College remains committed to its mission to make its learners 'The Most Employable' and delivers this by ensuring that learners gain the most appropriate skills to secure good job outcomes. The increased work with employer partners has had a significant effect on the approach that the College is taking and particularly in the implementation of its Real Work Environment Strategy with significant partners such as Eric Wright Construction, Leyland Trucks and Alstom Transport.

The College remains committed to delivering top quality learner outcomes and experience for all of its learners, customers and employer partners. The delivery of outstanding achievement rates, and meeting the needs of our community and stakeholders, are at the heart of our ambition.

#### **Payment performance**

The Late Payment of Commercial Debts (Interest) Act 1998, which came into force on 1 November 1998, requires Colleges, in the absence of agreement to the contrary, to make payments to suppliers within 30 days of either the provision of goods or services or the date on which the invoice was received. The target set by the Treasury for payment to suppliers within 30 days is 95 per cent, and the College works to ensure this is met or exceeded. The College incurred no interest charges in respect of late payment for this period.

#### **Events after the end of the reporting period**

There have been no significant post balance sheet events requiring disclosure in the financial statements.

#### **Future prospects**

The Area Based Review (ABR) concluded in Lancashire in February 2017, and included a recommendation for the College to pursue merger discussions with the University of Central Lancashire during the 2017/18 year. Although this recommendation was initially endorsed by the College Board, it became clear as the year progressed that a satisfactory outcome meeting the objectives of the College could not be achieved.

This led the College Board to undertake a Structure and Prospects Appraisal during the latter part of 2017/18 in order to determine the most sustainable option for delivering the College's objectives in the medium to long term. This Appraisal was led by the College management team, overseen by a Steering Group of governors, and with the involvement of key stakeholders within the FE Commissioner's office and Education & Skills Funding Agency. The outcome of this process is that the College will implement a five year plan to remain a standalone organisation with increased levels of both financial and quality sustainability.

The College will be seeking to build on successful market developments in apprenticeship delivery, particularly in the context of the introduction of Apprenticeship Levy, as well as other high performing markets such as fee generation and employer based delivery. There will continue to be challenges in the 16 to 18 year old classroom based market, which has declined for the College over recent years and will show a further demographic dip in 2018/19. Strategies for recruiting from a wider range of local feeder schools, and improving retention and progression rates, are being developed and implemented as mitigation, and demographic trends will start to rise from the 2019/20 recruitment year onwards. The grant funded adult market is also becoming more difficult, although the College has clearly defined plans to deliver against financial targets.



## RESOURCES

The College invests in the learner experience through both the use of qualified and experienced staff and also through the provision of excellent facilities, which are often cutting edge. In particular, in May 2015, the College took possession of the iSTEM building, created as the flagship element of a £13m project part funded by the Skills Funding Agency. This state of the art facility has, and will continue to, enable future curriculum development in these key growth areas. The overall project also facilitated the refurbishment of other significant parts of the College estate, and the demolition of two outdated and expensive buildings with consequent planned future efficiency savings.

In addition to the iSTEM project, the College opened its In Zone facility in September 2014. This project was also part funded through the Skills Funding Agency and has provided a new build element at the heart of the campus, linking three existing buildings and improved learning opportunities, accessibility and the environment for students, staff and visitors.

The College also continues to invest in IT infrastructure, both to support the College's development of teaching and learning, and to improve business processes. PC, laptop and projector replacements are an ongoing process, and further improvements in networking and telephony systems have been undertaken during the year.

The College provides all students with accounts for cloud based services via Office 365. This gives students an e-mail account, access to the latest online version of Microsoft Office and large amounts of personal storage. High bandwidth internet connectivity is also required for access to the College Virtual Learning Environment (Canvas) to support the College's 'Learning outside the Classroom' agenda and the College has increased bandwidth significantly in the past year to optimise access. Students continue to access all college resources securely from home.

The College has invested in a second internet connection and server room, to reduce the risk of any down time affecting business operations and strengthen our disaster recovery plan.

As part of its future planning, the College will explore a range of options to rationalise the use of its current estate. Improvements in space utilisation, and costs associated with running and maintaining College facilities, will be a major focus of activity.

## **PRINCIPAL RISKS AND UNCERTAINTIES**

The College has undertaken further work during the year to develop and embed the system of internal control, including financial, operational and risk management which is designed to protect the College's assets and reputation.

Based on the strategic plan, the Risk Management Group undertakes a comprehensive review of the risks to which the College is exposed. They identify systems and procedures, including specific preventable actions which should mitigate any potential impact on the College. The internal controls are then implemented and the subsequent year's appraisal will review their effectiveness and progress against risk mitigation actions. In addition to the annual review, the Risk Management Group will also consider any risks which may arise as a result of a new area of work being undertaken by the College.

A risk register is maintained at College level which is reviewed at least annually by the Audit Committee and more frequently where necessary. The risk register identifies the key risks, the likelihood of those risks occurring, their potential impact on the College and the actions being taken to reduce and mitigate the risks. Risks are prioritised using a consistent scoring system.

Outlined below is a description of the principal risk factors that may affect the College. Not all the factors are within the College's control. Other factors besides those listed below may also adversely affect the College.

### **1 Government funding**

The College has considerable reliance on continued government funding through the further education sector funding bodies and through HEFCE. In 2016/17, 80% of the College's revenue was ultimately publicly funded and this level of requirement is expected to continue. There can be no assurance that government policy or practice will remain the same or that public funding will continue at the same levels or on the same terms.

The College is aware of several issues which may impact on future funding:

- Potential implications of the referendum result to leave the European Union, including impact on national education budgets and access to European funding
- Continuing Government priority to deliver apprenticeship targets
- Reforms in technical education
- Introduction of the Apprenticeship Levy from April 2017

This risk is mitigated in a number of ways:

- Funding is derived through a number of direct and indirect contractual arrangements
- By ensuring the College is rigorous in delivering high quality education and training
- Considerable focus and investment is placed on maintaining and managing key relationships with the various funding bodies
- Ensuring the College is focused on those priority sectors which will continue to benefit from public funding.
- Regular dialogue with funding bodies

### **2 Tuition fee policy**

Ministers have confirmed that the fee assumption remains at 50%. In line with the majority of other colleges, Preston College will seek to increase tuition fees in accordance with the fee assumptions. The risk for the College is that demand falls off as fees increase. This will impact on the growth strategy of the College.

This risk is mitigated in a number of ways:

- By ensuring the College is rigorous in delivering high quality education and training, thus ensuring value for money for students
- Close monitoring of the demand for courses as prices change

### **3 Maintain adequate funding of pension liabilities**

The financial statements report the share of the Local Government Pension Scheme deficit on the College's balance sheet in line with the requirements of FRS 102.

This risk is mitigated in a number of ways:

- Agreed deficit recovery payments, currently in excess of £300k per annum.
- Active engagement with pension scheme administrators in terms of contribution rates and triennial revaluations.

## **STAKEHOLDER RELATIONSHIPS**

In line with other colleges and with universities, Preston College has many stakeholders. These include:

- Students;
- Education sector funding bodies;
- FE Commissioner;
- Staff;
- Local employers;
- Local authorities;
- Local Enterprise Partnerships (LEPs);
- The local community;
- Other FE/HE institutions;
- Trade unions;
- Professional bodies.

The College recognises the importance of these relationships and engages in regular communication with them through the College Internet site and by meetings. These relationships will be enhanced further by the Area Based Review process.

## **Equality and diversity**

Preston College has a systematic and comprehensive approach to the embedding of E and D, as evidenced by self assessment processes and confirmed by Ofsted in November 2016.

The College's Equality and Diversity Statement and Corporate Equality Objectives meet the requirements of the Equality Act 2000 and the associated Public Sector Equality Duty. These are monitored by Governors through the Audit Committee, as well as through the College's Equality and Diversity Action Plan. This has five key areas of focus, which are monitored by ELT and CMT.

- Governance through the implementation and monitoring of Equality Objectives
- Learner outcomes through service delivery and quality
- Learner achievement and enrichment of the curriculum
- HR and Organisational Development
- Management and Information

The College seeks to assure that it is working towards creating an environment which is inclusive, celebrates diversity and which does not discriminate on the grounds of age, disability, gender reassignment, marriage and civil partnerships, pregnancy and maternity, race, religion and belief, sex and sexual orientation or the College's own 'tenth' protected characteristic, socio-economic background.

In addition to the College's diverse body in terms of age and level of learning, and the responsive curriculum offer, a fundamental characteristic of the College is the diversity of its ethnicity and the disproportionately large constituency of LLDD learners it serves. Preston College is the major player in central Lancashire in serving the educational needs of LLDD learners over the age of 16. The Ofsted report of November 16 commented "A strong ethos of mutual respect, together with zero tolerance of any form of discrimination or bullying, results in exemplary standards of behaviour by learners in a very inclusive and welcoming

environment. Senior managers closely monitor the performance of different groups of learners, such as those who have learning difficulties and/or disabilities; children looked after and care leavers”.

### **Safeguarding statement**

The College continues to recognise and deliver its statutory and moral duty to ensure that we promote and safeguard the welfare of all our learners, in particular those aged under 18 years or vulnerable adults. The College has a Strategic Safeguarding Learners Committee chaired at a senior level, with Governors receiving biannual updates on safeguarding. As a College, we have a team of designated safeguarding staff who operate within robust and effective Safeguarding Policies and Procedures. Continued professional development in relation to safeguarding is completed annually by all staff. In addition, the College Safeguarding Team have undertaken safeguarding audits to create a Safeguarding Standard across the College and have engaged many key personnel in developmental case study updates. In recent years, the College has also introduced safeguarding software that continually monitors web based activity and alerts the College Designated Senior Person of any students that are potentially at risk. It has also ensured learner awareness of safeguarding issues in the annual Safeguarding Week where many guest speakers and activities are held.

In addition the Human Resources Department has completed the implementation of relevant processes and procedures and risk assessments, which it introduced in June 2013 through the new Disclosure and Barring Service (DBS), which has replaced the Criminal Records Bureau (CRB) and the Independent Safeguarding Authority (ISA).

### **Disability statement**

The College seeks to achieve the objectives set down in the Equality Act 2010:

- a) As part of its accommodation strategy the College updated its access audit. Experts in this field conducted a full access audit during 2008/09, and the results of this formed the basis of funding capital projects aimed at improving access.
- b) The College has appointed an Access Co-ordinator, who provides information, advice and arranges support where necessary for students with disabilities.
- c) There is a list of specialist equipment, such as radio aids, which the College can make available for use by students and a range of assistive technology is available in the learning centre.
- d) The admissions policy for all students is described in the College charter. Appeals against a decision not to offer a place are dealt with under the complaints policy.
- e) The College has made a significant investment in the appointment of specialist lecturers to support students with learning difficulties and/or disabilities. There are a number of student support assistants who can provide a variety of support for learning. There is a continuing programme of staff development to ensure the provision of a high level of appropriate support for students who have learning difficulties and/or disabilities.
- f) Specialist programmes are described in College prospectuses, and achievements and destinations are recorded and published in the standard College format.
- g) Counselling and welfare services are described in the College Student Guide, which is issued to students together with the Complaints and Disciplinary Procedure leaflets at induction.

### **Disclosure of information to auditors**

The members who held office at the date of approval of this report confirm that, so far as they are each aware, there is no relevant audit information of which the College’s auditors are unaware; and each member has taken all the steps that he or she ought to have taken to be aware of any relevant audit information and to establish that the College’s auditors are aware of that information.

Approved by order of the members of the Corporation on 13<sup>th</sup> December 2018 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'John Boydell', written in a cursive style.

**John Boydell**

**Chair**

### **Statement of Corporate Governance and Internal Control**

The following statement is provided to enable readers of the annual report and accounts of the College to obtain a better understanding of its governance and legal structure. This statement covers the period from 1<sup>st</sup> August 2017 to 31<sup>st</sup> July 2018 and up to the date of approval of the annual report and financial statements.

The College endeavours to conduct its business:

- i. in accordance with the seven principles identified by the Committee on Standards in Public Life (selflessness, integrity, objectivity, accountability, openness, honesty and leadership);
- ii. in accordance with the guidance to colleges from the Association of Colleges in The Code of Good Governance for English Colleges ("the Code"), although formal adoption of the Code was only confirmed in July 2016; and
- iii. having due regard to the UK Corporate Governance Code 2014 insofar as it is applicable to the further education sector.

The College is committed to exhibiting best practice in all aspects of corporate governance and in particular the College has adopted and complied with the Code. We have not adopted and therefore do not apply the UK Corporate Governance Code. However, we have reported on our Corporate Governance arrangements by drawing upon best practice available, including those aspects of the UK Corporate Governance Code we consider to be relevant to the further education sector and best practice.

In the opinion of the Governors, the College complies with/exceeds all the provisions of the Code. The Governing Body recognises that, as a body entrusted with both public and private funds, it has a particular duty to observe the highest standards of corporate governance at all times. In carrying out its responsibilities, it takes full account of The Code of Good Governance for English Colleges issued by the Association of Colleges in March 2015, which it formally adopted on 14 July 2016.

The College is an exempt charity within the meaning of Part 3 of the Charities Act 2011. The Governors, who are also the Trustees for the purposes of the Charities Act 2011, confirm that they have had due regard for the Charity Commission's guidance on public benefit and that the required statements appear elsewhere in these financial statements.

**The Corporation**

The membership of the Corporation Board at the end of the 2017/18 financial year is listed in table 1 below. Current Board member terms of office are shown in table 2. Resignations and expiries of office during the financial year and prior to publication of these accounts are listed in table 3. Committee Placements as at 31 July 2018 are listed in table 4.

**Table 1 - BOARD MEMBERSHIP (as at 31 July 2018)**

Sector	Number of Sector places on the Board	Number of Sector vacancies	Current Membership	Attendance (%)
Members	11	4	Mr J Boydell Mr A S Browne Cllr R Boswell Mr E Bassa Mr M Collard Mr M Driver Ms L Hornsby Mr M Mallam Mr A J Readett Mr J Taylor Mr J Wilson	100 60 20 100 60 80 20 80 80 80 80
Principal/CE	1	Nil	Dr E H Smith	100
Staff	2	Nil	Ms A Markland (Academic) Ms K Williams (Business Support)	60 100
Students	2	Nil	Ms P Davies Mr J Lee	80 80

**Table 2 – Current Board Member Terms of Office**

<b>Name</b>	<b>Appointment 1<sup>st</sup> term</b>	<b>Reappointment Date 2<sup>nd</sup> term</b>	<b>Reappointment Date 3<sup>rd</sup> term</b>	<b>Expiry Date</b>
Mr J Boydell (Chair)	16/07/2015			15/07/2019
Mr A S Browne	21/03/2013	21/03/2017		20/03/2021
Cllr R Boswell	27/07/2011	25/09/2015		25/09/2019
Mr E Bassa (Chair)	10/07/2008	09/07/2012	09/07/2016	08/07/2020
Mr M Collard	26/10/2017			26/10/2021
Mr M Driver	08/12/2015			07/12/2019
Ms L Hornsby (Vice-Chair)	23/10/2014			22/10/2018
Mr M Mallam	02/10/2008	02/10/2012	14/07/2016	01/10/2020
Mr A J Readett	17/10/2013	21/03/17		17/10/2021
Mr J Taylor	21/03/2013	21/03/17		20/03/2021
Mr J Wilson	08/12/2015			07/12/2019
Ms K Williams (Staff)	07/06/2018			07/06/2020
Ms A Markland (Staff)	05/06/2014	12/05/2016		31/07/2018
Ms P Davies (Student)	01/08/2017			31/07/2018
Mr J Lee (Student)	01/08/2017			31/07/2018
Dr E H Smith	01/01/2011			NA



**Table 3 – Resignations / Expiries of Office during 2017/18 and Prior to the Publication of these Accounts**

<b>Name</b>	<b>Date of resignation / Expiry of term</b>
Mr P Kennedy	June 2018
Mr M Mallam	July 2018
Ms R Kay (Staff)	December 2017

**Table 4 – Committee placements at 31 July 2018**

<b>Name</b>	<b>Committees Served as at 31 July 2018</b>			
	<b>Res</b>	<b>Audit</b>	<b>Q&amp;S</b>	<b>S&amp;G</b>
Mr J Boydell (Chair)	✓			✓
Mr A S Browne	✓			
Cllr R Boswell			✓	
Mr E Bassa		✓		✓
Mr M Collard			✓	
Mr M Driver		✓		
Ms P Davies			✓	
Ms L Hornsby (Vice-Chair)			✓	
Mr J Lee	✓			
Mr M Mallam	✓			✓
Mr A J Readett		✓	✓	
Mr J Taylor	✓			
Mr J Wilson		✓		
Ms K Williams (Staff)	✓			
Ms A Markland (Staff)			✓	
Dr E H Smith	✓		✓	✓

Mrs Joanne Crowther, employed through FE Associates, took on the role of Clerk to the Corporation on the 8<sup>th</sup> April 2017 until 11<sup>th</sup> May 2018, after which the duties transferred to Ms Anne-Marie Coles, employed through Weightmans Solicitors.

None of the members held any interest in the share capital of any of the subsidiary companies.

It is the Corporation's responsibility to bring independent judgement to bear on issues of strategy, performance, resources and standards of conduct.

The Corporation is provided with regular and timely information on the overall financial performance of the College together with other information such as performance against funding targets, proposed capital expenditure, quality matters and personnel-related matters such as health and safety and environmental issues. The Corporation meets four times each year.

The Corporation conducts its business through a number of committees. Each committee has terms of reference which have been approved by the Corporation. These committees are Search & Governance Committee, Audit Committee, Resources Committee and Quality & Standards Committee. Where the Committee does not have delegated powers for the determination of a matter it will make a recommendation for the Corporation Board to consider and confirm or otherwise. Full minutes of all meetings, except those deemed to be confidential by the Corporation, are available on the College website or from the Clerk to the Corporation Board at:

Preston's College  
Fulwood Campus  
Preston  
PR2 8UR

The statutory accounts are made available on the College website ([www.preston.ac.uk](http://www.preston.ac.uk)) by the 31 January following the year end date.

The Clerk to the Corporation maintains a register of financial and personal interests of the Governors. The register is available for inspection at the above address.

All governors are able to take independent professional advice in furtherance of their duties at the College's expense and have access to the Clerk to the Corporation, who is responsible to the Corporation for ensuring that all applicable procedures and regulations are complied with. The appointment, evaluation and removal of the Clerk are matters for the Corporation as a whole.

Formal agenda, papers and reports are supplied to governors in a timely manner, prior to Corporation meetings. Briefings are also provided on an ad hoc basis.

The Corporation has a strong and independent non-executive element and no individual or group dominates its decision making process. The Corporation considers that each of its non-executive members is independent of management and free from any business or other relationship which could materially interfere with the exercise of their independent judgement.

There is a clear division of responsibility in that the roles of the Chair of the Corporation and Principal of the College are separate.

## **Appointments to the Corporation**

Any new appointments to the Corporation are a matter for the consideration of the Corporation as a whole. The Search and Governance Committee is responsible for the selection and nomination of any new member for the Corporation's consideration. The Corporation is responsible for ensuring that appropriate training is provided as required.

Members of the Corporation are appointed for a term of office not exceeding four years. Each member can serve two terms of office with a third term by exception.

## **Internal control**

### *Scope of responsibility*

The Corporation is ultimately responsible for the College's system of internal control and for reviewing its effectiveness. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Corporation has delegated the day-to-day responsibility to the Principal, as Accounting Officer, for maintaining a sound system of internal control that supports the achievement of the College's policies, aims and objectives, whilst safeguarding the public funds and assets for which she is personally responsible, in accordance with the responsibilities assigned to her in the Financial Memorandum between Preston College and the funding bodies. She is also responsible for reporting to the Corporation any material weaknesses or breakdowns in internal control.

### *The purpose of the system of internal control*

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of College policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Preston College for the year ended 31 July 2018 and up to the date of approval of the annual report and accounts.

### *Capacity to handle risk*

The Corporation has reviewed the key risks to which the College is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Corporation is of the view that there is a formal ongoing process for identifying, evaluating and managing the College's significant risks that has been in place for the period ending 31 July 2018 and up to the date of approval of the annual report and accounts. This process is regularly reviewed by the Corporation.

### *The risk and control framework*

The system of internal control is based on a framework of regular management information, administrative procedures including the segregation of duties, and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting systems with an annual budget, which is reviewed and agreed by the governing body
- regular reviews by the governing body of periodic and annual financial reports which indicate financial performance against forecasts
- setting targets to measure financial and other performance
- clearly defined capital investment control guidelines
- the adoption of formal project management disciplines, where appropriate.

Preston College has an internal audit service, which operates in accordance with the requirements of the ESFA's Post 16 Audit Code of Practice. The work of the internal audit service is informed by an analysis of the risks to which the College is exposed, and annual internal audit plans are based on this analysis. The analysis of risks and the internal audit plans are endorsed by the Corporation on the recommendation of the audit committee. At minimum, annually, the Head of Internal Audit (HIA) provides the governing body with a report on internal audit activity in the College. The report includes the HIA's independent opinion on the adequacy and effectiveness of the College's system of risk management, controls and governance processes.

#### *Review of effectiveness*

As Accounting Officer, the Principal has responsibility for reviewing the effectiveness of the system of internal control. Her review of the effectiveness of the system of internal control is informed by:

- the work of the internal auditors
- the work of the executive managers within the College who have responsibility for the development and maintenance of the internal control framework
- comments made by the College's financial statements auditors, the reporting accountant for regularity assurance, the appointed funding auditors (for colleges subject to funding audit) in their management letters and other reports.

The Accounting Officer has been advised on the implications of the result of her review of the effectiveness of the system of internal control by the Audit Committee, which oversees the work of the internal auditor and other sources of assurance, and a plan to address weaknesses and ensure continuous improvement of the systems in place.

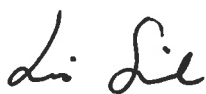
The senior management team receives reports setting out key performance and risk indicators and considers possible control issues brought to their attention by early warning mechanisms, which are embedded within the departments and reinforced by risk awareness training. The senior management team and the Audit Committee also receive regular reports from internal audit and other sources of assurance, which include recommendations for improvement. The Audit Committee's role in this area is confined to a high-level review of the arrangements for internal control. The Corporation's agenda includes a regular item for consideration of risk and control and receives reports thereon from the senior management team and the Audit Committee. The emphasis is on obtaining the relevant degree of assurance and not merely reporting by exception. At its December 2018 meeting, the Corporation carried out the annual assessment for the year ended 31 July 2018 by considering documentation from the senior management team and internal audit, and taking account of events since 31 July 2017.

Based on the advice of the Audit Committee and the Accounting Officer, the Corporation is of the opinion that the College has an adequate and effective framework for governance, risk management and control, and has fulfilled its statutory responsibility for *"the effective and efficient use of resources, the solvency of the institution and the body and the safeguarding of their assets"*.

#### **Going concern**

After making appropriate enquiries, the Corporation considers that the College has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements.

**Approved by order of the members of the Corporation on 13<sup>th</sup> December 2018 and signed on its behalf by:**



**Dr Lis Smith**

**Accounting Officer**



**John Boydell**

**Chair of Governors**

**Governing Body's statement on the College's regularity, propriety and compliance with Funding body terms and conditions of funding**

The Corporation has considered its responsibility to notify the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of funding, under the College's financial memorandum. As part of our consideration we have had due regard to the requirements of the financial memorandum.

We confirm, on behalf of the Corporation, that after due enquiry, and to the best of our knowledge, we are able to identify any material irregular or improper use of funds by the College, or material non-compliance with the terms and conditions of funding under the College's financial memorandum.

We confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the ESFA.



**Dr Lis Smith**

**Accounting Officer**

**13 December 2018**



**John Boydell**

**Chair of Governors**

**13 December 2018**

### Statement of Responsibilities of the Members of the Corporation

The members of the Corporation are required to present audited financial statements for each financial year.

Within the terms and conditions of the College's Financial Memorandum with the ESFA, the Corporation, through its Accounting Officer, is required to prepare financial statements for each financial year in accordance with the *2015 Statement of Recommended Practice – Accounting for Further and Higher Education* and with the *College Accounts Direction 2017 to 2018* issued by the ESFA, and which give a true and fair view of the state of affairs of the group and the parent College and the result for that year.

In preparing the group and parent College financial statements, the Corporation is required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- assess the group and parent College's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and
- use the going concern basis of accounting unless they either intend to liquidate the group or the parent College or to cease operations, or have no realistic alternative but to do so.

The Corporation is also required to prepare a Report of the Governing Body which describes what it is trying to do and how it is going about it, including information about the legal and administrative status of the College.

The Corporation is responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the parent College, and which enable it to ensure that the financial statements are prepared in accordance with the relevant legislation of incorporation and other relevant accounting standards. It is responsible for such internal control as it determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error, and for taking steps that are reasonably open to it in order to safeguard the assets of the group and to prevent and detect fraud and other irregularities.

The maintenance and integrity of the College website is the responsibility of the Corporation of the College; the work carried out by the auditors does not involve consideration of these matters and, accordingly, the auditors accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the Corporation are responsible for ensuring that expenditure and income are applied for the purposes intended by Parliament and that the financial transactions conform to the authorities that govern them. In addition they are responsible for ensuring that funds from the ESFA are used only in accordance with the Financial Memorandum with the ESFA and any other conditions that may be prescribed from time to time. Members of the Corporation must ensure that there are appropriate financial and management controls in place in order to safeguard public and other funds and to ensure they are used properly. In addition, members of the Corporation are responsible for securing economical, efficient and effective management of the group and parent College's resources and expenditure, so that the benefits that should be derived from the application of public funds from the ESFA are not put at risk.

**Approved by order of the members of the Corporation on 13<sup>th</sup> December 2018 and signed on its behalf by:**



**John Boydell**

**Chair**

## INDEPENDENT AUDITOR'S REPORT TO CORPORATION OF PRESTON COLLEGE

### Opinion

We have audited the financial statements of Preston College ("the College") for the year ended 31 July 2018 which comprise the Consolidated Statements of Comprehensive Income, Consolidated and College Statements of Changes in Reserves, Balance Sheets, and Consolidated Statement of Cash Flows and related notes, including the accounting policies in note 1.

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and the College's affairs as at 31 July 2018, and of the Group's and the College's income and expenditure, gains and losses and changes in reserves, and of the Group's cash flows, for the year then ended; and
- have been properly prepared in accordance with UK accounting standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*, and with the 2015 *Statement of Recommended Practice – Accounting for Further and Higher Education*.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the group in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

### Going concern

We are required to report to you if we have concluded that the use of the going concern basis of accounting is inappropriate or there is an undisclosed material uncertainty that may cast significant doubt over the use of that basis for a period of at least twelve months from the date of approval of the financial statements. We have nothing to report in these respects.

### Other information

The Corporation is responsible for the other information, which comprises the Report of the Governing Body and the Corporation's statement of corporate governance and internal control. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. Based solely on that work, we have not identified material misstatements in the other information.

### Matters on which we are required to report by exception

Under the Post-16 Audit Code of Practice 2017 to 2018 (March 2018) issued by the Education and Skills Funding Agency we are required to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent College; or
- the parent College's financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in these respects.

### **Corporation's responsibilities**

As explained more fully in their statement set out on page 21, the Corporation is responsible for: the preparation of the financial statements and for being satisfied that they give a true and fair view; such internal control as it determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the group and parent College's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless it either intends to liquidate the group or the parent College or to cease operations, or has no realistic alternative but to do so.

### **Auditor's responsibilities**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities).

### **The purpose of our audit work and to whom we owe our responsibilities**

This report is made solely to the Corporation, in accordance with Article 22 of the College's Articles of Government. Our audit work has been undertaken so that we might state to the Corporation those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the College and the Corporation for our audit work, for this report, or for the opinions we have formed.

*Amanda Latham 14/12/18*

**Amanda Latham**

**for and on behalf of KPMG LLP, Statutory Auditor**

*Chartered Accountants*

1 St Peter's Square

Manchester

M2 3AE



**Reporting Accountant's Report on Regularity to the Corporation of Preston College and the Secretary of State for Education acting through the Education and Skills Funding Agency**

In accordance with the terms of our engagement letter dated 12 July 2018 and further to the requirements of the financial memorandum with the Education and Skills Funding Agency we have carried out an engagement to obtain limited assurance about whether anything has come to our attention that would suggest that in all material respects the expenditure disbursed and income received by Preston College during the period 1 August 2017 to 31 July 2018 have not been applied to the purposes identified by Parliament and the financial transactions do not conform to the authorities which govern them.

The framework that has been applied is set out in the Post-16 Audit Code of Practice issued by the Education and Skills Funding Agency. In line with this framework, our work has specifically not considered income received from the main funding grants generated through the Individualised Learner Record (ILR) returns, for which the Education and Skills Funding Agency has other assurance arrangements in place.

This report is made solely to the corporation of Preston College and the Education and Skills Funding Agency in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the corporation of Preston College and Education and Skills Funding Agency those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the corporation of Preston College and the Education and Skills Funding Agency for our work, for this report, or for the conclusion we have formed.

**Respective responsibilities of Preston College and the reporting accountant**

The corporation of Preston College is responsible, under the requirements of the Further & Higher Education Act 1992, subsequent legislation and related regulations and guidance, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Post-16 Audit Code of Practice. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 August 2017 to 31 July 2018 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

**Approach**

We conducted our engagement in accordance with the Post-16 Audit Code of Practice issued jointly by the Education and Skills Funding Agency. We performed a limited assurance engagement as defined in that framework.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity of the College's income and expenditure.

The work undertaken to draw our conclusion included:

- Documenting the framework of authorities which govern the activities of the College;
- Undertaking a risk assessment based on our understanding of the general control environment and any weaknesses in internal controls identified by our audit of the financial statements;
- Reviewing the self-assessment questionnaire which supports the representations included in the Chair of Governors and Accounting Officer's statement on regularity, propriety and compliance with the framework of authorities;
- Testing transactions with related parties;
- Confirming through enquiry and sample testing that the College has complied with its procurement policies and that these policies comply with delegated authorities; and
- Reviewing any evidence of impropriety resulting from our work and determining whether it was significant enough to be referred to in our regularity report.

This list is not exhaustive and we performed additional procedures designed to provide us with sufficient appropriate evidence to express a limited assurance conclusion on regularity consistent with the requirements of the Post-16 Audit Code of Practice.

#### **Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 August 2017 to 31 July 2018 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

 14/12/18

**Amanda Latham**

**For and on behalf of KPMG LLP, Reporting Accountant**

1 St Peter's Square

Manchester

M2 3AE

## Consolidated Statements of Comprehensive Income

	Notes	Year ended 31 July 2018		Year ended 31 July 2017	
				Re-Styled	
		Group	College	Group	College
		£'000	£'000	£'000	£'000
<b>INCOME</b>					
Funding body grants	2	19,926	19,926	18,996	18,996
Tuition fees and education contracts	3	3,674	3,674	3,782	3,782
Other grants and contracts	4	115	115	29	29
Other income	5	1,258	1,258	1,179	1,179
Investment income	6	5	5	9	9
<b>Total income</b>		<b>24,978</b>	<b>24,978</b>	<b>23,995</b>	<b>23,995</b>
<b>EXPENDITURE</b>					
Staff costs	7	16,784	16,784	16,192	16,192
Fundamental restructuring costs	7	501	501	261	261
Other operating expenses	8	6,453	6,453	5,982	5,982
Depreciation	11	1,304	1,304	1,477	1,477
Interest and other finance costs	9	841	841	879	879
<b>Total expenditure</b>		<b>25,883</b>	<b>25,883</b>	<b>24,791</b>	<b>24,791</b>
<b>Deficit before other gains and losses</b>		<b>(905)</b>	<b>(905)</b>	<b>(796)</b>	<b>(796)</b>
Loss on disposal of assets	11	-	-	-	-
<b>Deficit before tax</b>		<b>(905)</b>	<b>(905)</b>	<b>(796)</b>	<b>(796)</b>
Taxation	10	-	-	-	-
<b>Deficit for the year</b>		<b>(905)</b>	<b>(905)</b>	<b>(796)</b>	<b>(796)</b>
Unrealised surplus on revaluation of assets		-	-	-	-
Reserves adjustment		4	4	-	-
Actuarial surplus/(loss) in respect of pensions schemes	23	6,183	6,183	1,285	1,285
<b>Total Comprehensive Income for the year</b>		<b>5,282</b>	<b>5,282</b>	<b>489</b>	<b>489</b>
<b>Represented by:</b>					
Restricted comprehensive income		-	-	-	-
Unrestricted comprehensive income		5,282	5,282	489	489
		<b>5,282</b>	<b>5,282</b>	<b>489</b>	<b>489</b>
<b>Deficit for the year attributable to:</b>					
Non-controlling interest		-	-	-	-
Group		<b>(905)</b>	<b>(905)</b>	<b>(796)</b>	<b>(796)</b>
<b>Total Comprehensive Income for the year attributable to:</b>					
Non-controlling interest		-	-	-	-
Group		<b>5,282</b>	<b>5,282</b>	<b>489</b>	<b>489</b>

## Consolidated and College Statement of Changes in Reserves

	Income and expenditure account	Revaluation reserve	Total excluding Non- controlling interest	Non- controlling interest	Total
	£'000	£'000	£'000	£'000	£'000
<b>Group</b>					
<b>Balance at 1<sup>st</sup> August 2016</b>	(12,631)	4,001	(8,630)	-	(8,630)
Deficit from the income and expenditure account	(796)	-	(796)	-	(796)
Other comprehensive income	1,285	-	1,285	-	1,285
Actuarial loss on enhanced pension provision	-	-	-	-	-
Transfers between revaluation and income and expenditure reserves	42	(42)	-	-	-
	531	(42)	489	-	489
<b>Balance at 31<sup>st</sup> July 2017</b>	(12,100)	3,959	(8,141)	-	(8,141)
Deficit from the income and expenditure account	(905)	-	(905)	-	(905)
Other comprehensive income	6,183	-	6,183	-	6,183
Adjustment to clear B/fwd Reserve Differences	2	2	4	-	4
Transfers between revaluation and income and expenditure reserves	42	(42)	-	-	-
<b>Total comprehensive income for the year</b>	5,322	(40)	5,282	-	5,282
<b>Balance at 31 July 2018</b>	(6,778)	3,919	(2,859)	-	(2,859)
<b>College</b>					
<b>Balance at 1<sup>st</sup> August 2016</b>	(12,736)	4,001	(8,735)	-	(8,735)
Deficit from the income and expenditure account	(796)	-	(796)	-	(796)
Other comprehensive income	1,285	-	1,285	-	1,285
Actuarial loss in respect of enhanced pension provision	-	-	-	-	-
Transfers between revaluation and income and expenditure reserves	42	(42)	-	-	-
	531	(42)	489	-	489
<b>Balance at 31<sup>st</sup> July 2017</b>	(12,205)	3,959	(8,246)	-	(8,246)
Deficit from the income and expenditure account	(905)	-	(905)	-	(905)
Other comprehensive income	6,183	-	6,183	-	6,183
Adjustment to clear B/fwd Reserve Differences	2	2	4	-	4
Transfers between revaluation and income and expenditure reserves	42	(42)	-	-	-
<b>Total comprehensive income for the year</b>	5,322	(40)	5,282	-	5,282
<b>Balance at 31 July 2018</b>	(6,883)	3,919	(2,964)	-	(2,964)

**Balance sheets as at 31 July 2018**

	Notes	Group	College	Group	College
		2018	2018	2017	2017
		£'000	£'000	£'000	£'000
<b>Non current assets</b>					
Tangible Fixed assets	11	25,643	25,643	26,820	26,820
Investments	12	4	-	29	-
		<b>25,647</b>	<b>25,643</b>	<b>26,849</b>	<b>26,820</b>
<b>Current assets</b>					
Stocks		-	-	1	1
Trade and other receivables	13	2,493	2,493	2,343	2,343
Cash and cash equivalents	18	1,471	1,370	2,038	1,962
		<b>3,964</b>	<b>3,863</b>	<b>4,382</b>	<b>4,306</b>
<b>Less: Creditors – amounts falling due within one year</b>	14	<b>(3,951)</b>	<b>(3,951)</b>	<b>(4,599)</b>	<b>(4,599)</b>
<b>Net current assets / (liabilities)</b>		<b>13</b>	<b>(88)</b>	<b>(217)</b>	<b>(293)</b>
<b>Total assets less current liabilities</b>		<b>25,660</b>	<b>25,555</b>	<b>26,632</b>	<b>26,527</b>
Creditors – amounts falling due after more than one year	15	(16,793)	(16,793)	(17,931)	(17,931)
<b>Provisions</b>					
Defined benefit obligations	17	(11,121)	(11,121)	(16,177)	(16,177)
Other provisions	17	(605)	(605)	(665)	(665)
<b>Total net liabilities</b>		<b>(2,859)</b>	<b>(2,964)</b>	<b>(8,141)</b>	<b>(8,246)</b>
<b>Restricted Reserves</b>		-	-	-	-
<b>Unrestricted Reserves</b>					
Income and expenditure account		(6,778)	(6,883)	(12,100)	(12,205)
Revaluation reserve		3,919	3,919	3,959	3,959
<b>Total unrestricted reserves</b>		<b>2,859</b>	<b>2,964</b>	<b>(8,141)</b>	<b>(8,246)</b>
<b>Total Reserves</b>		<b>2,859</b>	<b>2,964</b>	<b>(8,141)</b>	<b>(8,246)</b>

The financial statements on pages 26 to 55 were approved and authorised for issue by the Corporation on 13<sup>th</sup> December 2018 and were signed on its behalf on that date by:



John Boydell

Chair



Dr Lis Smith

Accounting Officer

## Consolidated Statement of Cash Flows

	Notes	2018 £'000	2017 £'000
<b>Cash flow from operating activities</b>			
Deficit for the year		(905)	(796)
<b>Adjustment for non-cash items</b>			
Depreciation		1,304	1,477
(Increase)/decrease in stocks		1	1
(Increase)/decrease in debtors		(224)	82
Increase/(decrease) in prepayments and accrued income		74	(1,339)
Increase/(decrease) in creditors		112	455
Increase/(decrease) in taxation & social security		(2)	(39)
Increase/(decrease) in trade creditors		(357)	(193)
Increase/(decrease) in accruals & deferred income		(409)	959
Increase/(decrease) in creditors due after one year		-	-
Increase/(decrease) in provisions		(52)	(78)
DCG released to income (Notes 2)		(688)	(763)
Pensions costs less contributions payable		740	520
<b>Adjustment for investing or financing activities</b>			
Investment income		(5)	(9)
Interest payable		841	879
Taxation paid		-	-
(Profit)/loss on sale of fixed assets		(2)	-
<b>Net cash flow from operating activities</b>		<u>428</u>	<u>1,156</u>
<b>Cash flows from investing activities</b>			
Proceeds from sale of fixed assets		2	-
Disposal of non-current asset investments		-	-
Investment income		5	(9)
Withdrawal of deposits		-	-
New deposits		-	-
Payments made to acquire fixed assets		(127)	(37)
Capital grants received		12	-
		<u>(108)</u>	<u>(46)</u>
<b>Cash flows from financing activities</b>			
Interest paid		(434)	(460)
Interest element of finance lease rental payments		-	-
New unsecured loans		-	-
Repayments of amounts borrowed		(453)	(435)
Capital element of finance lease rental payments		-	-
		<u>(887)</u>	<u>(895)</u>
<b>Increase / (decrease) in cash and cash equivalents in the year</b>		<u>(567)</u>	<u>215</u>

## Preston College

Cash and cash equivalents at beginning of the year	18	2,038	1,823
Cash and cash equivalents at end of the year	18	1,471	2,038
<b>Movement</b>		<b>(567)</b>	<b>215</b>

## Notes to the Accounts

### 1. Statement of accounting policies and estimation techniques

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the financial statements.

#### Basis of preparation

These financial statements have been prepared in accordance with the *Statement of Recommended Practice: Accounting for Further and Higher Education 2015* (the 2015 FE HE SORP), the *College Accounts Direction for 2017 to 2018* and in accordance with Financial Reporting Standard 102 – “*The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland*” (FRS 102). The College is a public benefit entity and has therefore applied the relevant public benefit requirements of FRS 102.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the College's accounting policies.

#### Basis of accounting

The financial statements are prepared in accordance with the historical cost convention as modified by the use of previous valuations as deemed cost at transition for certain non-current assets.

#### Basis of consolidation

The consolidated financial statements include the College and its subsidiaries, Preston College Education Fund and Passport to Apprenticeship Limited, controlled by the Group. Control is achieved where the Group has the power to govern the financial and operating policies of an entity so as to obtain benefits from its activities. Under the purchase method of accounting, the results of subsidiary & associated undertakings acquired or disposed of during the year are included in the consolidated income and expenditure account from or to the date on which control of the undertaking passes. Intra-group sales and profits are eliminated fully on consolidation. In accordance with FRS 102, the activities of the student union have not been consolidated because the College does not control those activities. All financial statements are made up to 31 July 2018.

#### Going concern

The activities of the College, together with the factors likely to affect its future development and performance are set out in the Members Report. The financial position of the College, its cashflow, liquidity and borrowings are presented in the Financial Statements and accompanying Notes.

The College currently has £5,543,632 of loans outstanding with bankers on terms negotiated in 2005 and additionally a further £2,564,356 negotiated in 2010. These are secured by a charge over College properties. The College's forecasts and financial projections indicate that it will be able to operate within this existing facility and covenants for the foreseeable future. Accordingly the College has a reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future, and for this reason will continue to adopt the going concern basis in the preparation of its Financial Statements.

#### Recognition of income

Government revenue grants include funding body recurrent grants and other grants and are accounted for under the accrual model as permitted by FRS 102. Funding body recurrent grants are measured in line with best estimates for the period of what is receivable and depend on the particular income stream involved. Any under achievement for the Adult Education Budget is adjusted for and reflected in the level of recurrent grant recognised in the income and expenditure account. The final grant income is normally determined with the conclusion of the year end reconciliation process with the funding body following the year end, and the results of any funding audits. 16-18 learner-responsive funding is not normally subject to reconciliation and is therefore not subject to contract adjustments.



The recurrent grant from HEFCE represents the funding allocations attributable to the current financial year and is credited direct to the Statement of Comprehensive Income.

Grants (including research grants) from non-government sources are recognised in income when the College is entitled to the income and performance related conditions have been met. Income received in advance of performance related conditions being met is recognised as deferred income within creditors on the balance sheet and released to income as the conditions are met.

#### Capital grant funding

Government capital grants are capitalised, held as deferred income and recognised in income over the expected useful life of the asset, under the accrual model as permitted by FRS 102. Other capital grants are recognised in income when the College is entitled to the funds subject to any performance related conditions being met. Income received in advance of performance related conditions being met is recognised as deferred income within creditors on the balance sheet and released to income as conditions are met.

#### Fee income

Income from tuition fees is stated gross of any expenditure which is not a discount and is recognised in the period for which it is received.

#### Investment income

All income from short-term deposits is credited to the income and expenditure account in the period in which it is earned on a receivable basis.

#### Agency arrangements

The College acts as an agent in the collection and payment of certain discretionary support funds. Related payments received from the funding bodies and subsequent disbursements to students are excluded from the income and expenditure of the College where the College is exposed to minimal risk or enjoys minimal economic benefit related to the transaction.

### **Accounting for post-employment benefits**

Post-employment benefits to employees of the College are principally provided by the Teachers' Pension Scheme (TPS) and the Local Government Pension Scheme (LGPS). These are defined benefit plans, which are externally funded and contracted out of the State Second Pension.

#### Teachers' pension scheme

The TPS is an unfunded scheme. Contributions to the TPS are calculated so as to spread the cost of pensions over employees' working lives with the College in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by qualified actuaries on the basis of valuations using a prospective benefit method. The TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution plan and the contributions recognised as an expense in the income statement in the periods during which services are rendered by employees.

#### Lancashire local government pension scheme

The LGPS is a funded scheme. The assets of the LGPS are measured using closing fair values. LGPS liabilities are measured using the projected unit credit method and discounted at the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Comprehensive Income and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in interest and other finance costs.

Actuarial gains and losses are recognised immediately in actuarial gains and losses.

### **Short term Employment benefits**

Short term employment benefits such as salaries and compensated absences (holiday pay) are recognised as an expense in the year in which the employees render service to the College. Any unused benefits are accrued and measured as the additional amount the College expects to pay as a result of the unused entitlement.

### **Enhanced Pensions**

The actual cost of any enhanced ongoing pension to a former member of staff is paid by the College annually. An estimate of the expected future cost of any enhancement to the ongoing pension of a former member of staff is charged in full to the College's income in the year that the member of staff retires. In subsequent years a charge is made to provisions in the balance sheet using the enhanced pension spreadsheet provided by the funding bodies.

### **Non-current assets - Tangible fixed assets**

Tangible fixed assets are stated at cost / deemed cost less accumulated depreciation and accumulated impairment losses. Certain items of fixed assets that had been revalued to fair value on or prior to the date of transition to the 2015 FE HE SORP, are measured on the basis of deemed cost, being the revalued amount at the date of that revaluation.

#### *Land and buildings*

Freehold buildings are depreciated on a straight line basis over their expected useful lives as follows:

- 10 – 50 years

Freehold land is not depreciated as it is considered to have an infinite useful life.

Where land and buildings are acquired with the aid of specific grants, they are capitalised and depreciated as above. The related grants are credited to a deferred income account within creditors, and are released to the income and expenditure account over the expected useful economic life of the related asset on a systematic basis consistent with the depreciation policy. The deferred income is allocated between creditors due within one year and those due after more than one year.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying amount of any fixed asset may not be recoverable.

On adoption of FRS 102, the College followed the transitional provision to retain the book value of land and buildings, which were revalued in 1994, as deemed cost but not to adopt a policy of revaluations of these properties in the future.

#### *Assets under construction*

Assets under construction are accounted for at cost, based on the value of architects' certificates and other direct costs, incurred to 31 July. They are not depreciated until they are brought into use.

#### *Subsequent expenditure on existing fixed assets*

Where significant expenditure is incurred on tangible fixed assets after initial purchase it is charged to income in the period it is incurred, unless it increases the future benefits to the College, in which case it is capitalised and depreciated on the relevant basis.

#### *Equipment*

Equipment costing less than £1,000 per individual item is recognised as expenditure in the period of acquisition, although assets of lesser value are capitalised if they form part of a group, with a value in excess of £2,000, as defined below. The £1,000 figure includes VAT where this is not recoverable. All other equipment is capitalised at cost. Equipment is depreciated on a straight line basis over its expected useful life as follows:

- Motor vehicles, plant & machinery and general equipment – 10 % to 20% per year
- Computer Hardware – 20%

- Computer Software – 33%

#### Grouped assets

Grouped assets are a collection of assets which individually may be valued at less than £1,000 but which together form a single collective asset because the items fulfil all the following criteria:

- the items are functionally interdependent
- the items are acquired at about the same date and are planned for disposal at about the same date
- the items are under single managerial control, and
- each individual asset thus grouped has a value of over £250.

#### IT assets

It is expected that IT hardware will be considered interdependent if it is attached to a network, the fact that it may be capable of stand-alone use notwithstanding. The effect of this will be that effectively all IT equipment purchases, where the final three criteria above apply, will be capitalised.

A review for impairment of fixed assets is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Comprehensive Income.

#### Borrowing costs

Borrowing costs are recognised as expenditure in the period in which they are incurred.

#### Leased assets

Costs in respect of operating leases are charged on a straight-line basis over the lease term to the Statement of Comprehensive Income. Any lease premiums or incentives relating to leases signed after 1<sup>st</sup> August 2014 are spread over the minimum lease term. The College has taken advantage of the transitional exemptions in FRS 102 and has retained the policy of spreading lease premiums and incentives to the date of the first market rent review for leases signed before 1<sup>st</sup> August 2014.

Leasing agreements which transfer to the College substantially all the benefits and risks of ownership of an asset are treated as finance leases.

Assets held under finance leases are recognised initially at the fair value of the leased asset (or, if lower, the present value of minimum lease payments) at the inception of the lease. The corresponding liability to the lessor is included in the balance sheet as a finance lease obligation. Assets held under finance leases are included in tangible fixed assets and depreciated and assessed for impairment losses in the same way as owned assets.

Minimum lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charges are allocated over the period of the lease in proportion to the capital element outstanding.

#### Investments

##### *Investments in subsidiaries*

Investments in subsidiaries are accounted for at cost less impairment in the individual financial statements.

### **Inventories**

Inventories are stated at the lower of their cost (using the "first in first out" method) and net realisable value, being selling price less costs to complete and sell. Where necessary, provision is made for obsolete, slow-moving and defective items.

### **Cash and cash equivalents**

Cash includes cash in hand, deposits repayable on demand and overdrafts. Deposits are repayable on demand if they are in practice available within 24 hours without penalty.

Cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash with insignificant risk of change in value. An investment qualifies as a cash equivalent when it has maturity of 3 months or less from the date of acquisition.

### **Financial liabilities and equity**

Financial liabilities and equity are classified according to the substance of the financial instrument's contractual obligations, rather than the financial instrument's legal form.

All loans, investments and short term deposits held by the Group are classified as basic financial instruments in accordance with FRS 102. These instruments are initially recorded at the transaction price less any transaction costs (historical cost). FRS 102 requires that basic financial instruments are subsequently measured at amortised cost, however the Group has calculated that the difference between the historical cost and amortised cost basis is not material and so these financial instruments are stated on the balance sheet at historical cost. Loans and investments that are payable or receivable within one year are not discounted.

### **Foreign currency translation**

Transactions denominated in foreign currencies are recorded using the rate of exchange ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated at the rates of exchange ruling at the end of the financial period with all resulting exchange differences being taken to income in the period in which they arise.

### **Taxation**

The College is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the College is potentially exempt from taxation in respect of income or capital gains received within categories covered by sections 478-488 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Irrecoverable VAT on inputs is included in the costs of such inputs and added to the cost of tangible fixed assets as appropriate, where the inputs themselves are tangible fixed assets by nature.

The College's subsidiary companies are subject to corporation tax and VAT in the same way as any commercial organisation.

### **Provisions and contingent liabilities**

Provisions are recognised when the College has a present legal or constructive obligation as a result of a past event, it is probable that a transfer of economic benefit will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value using a pre-tax discount rate. The unwinding of the discount is recognised as a finance cost in the statement of comprehensive income in the period it arises.

A contingent liability arises from a past event that gives the College a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the College. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

Contingent liabilities are not recognised in the balance sheet but are disclosed in the notes to the financial statements.

### **Judgements in applying accounting policies and key sources of estimation uncertainty**

In preparing these financial statements, management have made the following judgements:

- Determine whether leases entered into by the College either as a lessor or a lessee are operating or finance leases. These decisions depend on an assessment of whether the risks and rewards of ownership have been transferred from the lessor to the lessee on a lease by lease basis.
- Determine whether there are indicators of impairment of the group's tangible assets, including goodwill. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset and where it is a component of a larger cash-generating unit, the viability and expected future performance of that unit.

#### *Other key sources of estimation uncertainty*

- *Tangible fixed assets*

Tangible fixed assets, other than investment properties, are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values.

- *Local Government Pension Scheme*

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 23, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 July 2018. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

## 2 Funding body grants

	Year ended 31 July		Year ended 31 July Re-stated	
	2018	2018	2017	2017
	Group	College	Group	College
	£'000	£'000	£'000	£'000
<b>Recurrent grants</b>				
Education and Skills Funding Agency - Adult	5,656	5,656	5,513	5,513
Education and Skills Funding Agency – 16-18	8,111	8,111	8,222	8,222
Education and Skills Funding Agency – Apprenticeships	2,799	2,799	2,833	2,833
Higher Education Funding Council	126	126	58	58
Local Authorities	243	243	217	217
<b>Specific grants</b>				
Education and Skills Funding Agency	2,303	2,303	1,448	1,448
Releases of government capital grants	688	688	705	705
<b>Total</b>	<b>19,926</b>	<b>19,926</b>	<b>18,996</b>	<b>18,996</b>

## 3 Tuition fees and education contracts

	Year ended 31 July		Year ended 31 July	
	2018	2018	2017	2017
	Group	College	Group	College
	£'000	£'000	£'000	£'000
Adult education fees	583	583	428	428
Non funding agency fees (full cost)	646	646	664	664
Apprenticeship fees and contracts	39	39	-	-
Fees for FE loan supported courses	581	581	877	877
Fees for HE loan supported courses	931	931	986	986
International students fees	5	5	8	8
Total tuition fees	2,785	2,785	2,963	2,963
Education contracts	889	889	819	819
<b>Total</b>	<b>3,674</b>	<b>3,674</b>	<b>3,782</b>	<b>3,782</b>

## 4 Other grants and contracts

	Year ended 31 July		Year ended 31 July	
	2018	2018	2017	2017
	Group	College	Group	College
	£'000	£'000	£'000	£'000
Erasmus	-	-	-	-
UK-based charities	-	-	-	-
European Commission	-	-	-	-
Other grants and contracts	115	115	29	29
<b>Total</b>	<b>115</b>	<b>115</b>	<b>29</b>	<b>29</b>

**5 Other income**

	Year ended 31 July		Year ended 31 July	
	2018	2018	2017	2017
	Group	College	Group	College
	£'000	£'000	£'000	£'000
Catering and residences	153	153	112	112
Other income generating activities	350	350	296	296
Other grant income	-	-	-	-
Non-government capital grants	-	-	-	-
Miscellaneous income	755	755	771	771
<b>Total</b>	<b>1,258</b>	<b>1,258</b>	<b>1,179</b>	<b>1,179</b>

**6 Investment income**

	Year ended 31 July		Year ended 31 July	
	2018	2018	2017	2017
	Group	College	Group	College
	£'000	£'000	£'000	£'000
Other investment income	-	-	-	-
Other interest receivable	5	5	9	9
	<b>5</b>	<b>5</b>	<b>9</b>	<b>9</b>
Net return on pension scheme (note 23)	-	-	-	-
<b>Total</b>	<b>5</b>	<b>5</b>	<b>9</b>	<b>9</b>

## 7 Staff costs – Group and College

The average number of persons (including key management personnel) employed by the College during the year, described as full-time equivalents, was:

	2018	2017
	No.	No.
Teaching	217	208
Teaching support services	113	117
Administration & other support	112	107
Premises & catering	27	29
	<b>469</b>	<b>461</b>
<b>Staff costs for the above persons</b>		
	2018	2017
	£'000	£'000
Teaching	8,236	7,887
Teaching support services	2,986	2,985
Administration & other support	3,864	3,659
Premises & catering	652	698
FRS102(28) Pension charge	740	520
<b>Payroll sub total</b>	<b>16,478</b>	<b>15,749</b>
Contracted out staffing services	306	443
<b>Sub-total</b>	<b>16,784</b>	<b>16,192</b>
Restructuring costs	501	261
<b>Total staff costs</b>	<b>17,285</b>	<b>16,453</b>
Wages and salaries	13,021	12,369
Social security costs	1,110	1,047
Other pension costs	2,347	2,333
<b>Payroll sub-total</b>	<b>16,478</b>	<b>15,749</b>
Contracted out staffing services	306	443
	<b>16,784</b>	<b>16,192</b>
Restructuring costs	501	261
	<b>17,285</b>	<b>16,453</b>

## Key management personnel

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the College and are represented by the College Leadership Team which comprises the Principal, Executive Director of Resources and the two Assistant Principals. Staff costs include compensation paid to key management personnel for loss of office.



**Emoluments of key management personnel, Accounting Officer and other higher paid staff**

	<b>2018</b>	<b>2017</b>
	<b>No.</b>	<b>No.</b>
The number of key management personnel including the Accounting Officer was:	5	6

The number of key management personnel and other staff who received annual emoluments, excluding pension contributions and employers national insurance but including benefits in kind, in the following ranges was:

	<b>Key management personnel</b>		<b>Other staff</b>	
	<b>2018</b>	<b>2017</b>	<b>2018</b>	<b>2017</b>
	<b>No.</b>	<b>No.</b>	<b>No.</b>	<b>No.</b>
£20,001 to £30,000 p.a.	-	1	-	-
-	-	-	-	-
£50,001 to £60,000 p.a.	-	-	-	-
£60,001 to £70,000 p.a.	1	2	-	-
£70,001 to £80,000 p.a.	2	-	-	-
£80,001 to £90,000 p.a.	1	2	-	-
-	-	-	-	-
£120,001 to £130,000 p.a.	-	-	-	-
£130,001 to £140,000 p.a.	1	1	-	-
	<b>5</b>	<b>6</b>	<b>-</b>	<b>-</b>

Key management personnel compensation is made up as follows:

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Salaries – gross of salary sacrifice and waived emoluments	448	458
Employers national insurance	59	59
Benefits in kind	-	-
	<b>507</b>	<b>517</b>
Pension contributions	55	52
<b>Total key management personnel compensation</b>	<b>562</b>	<b>569</b>

The above compensation includes amounts payable to the Accounting Officer (who is also the highest paid officer) of:

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Salaries	155	136
Benefits in kind	-	-
	<b>155</b>	<b>136</b>
Pension contributions	18	17

**Compensation for loss of office paid to former key management personnel**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Compensation paid to former post-holders	33	30
Estimated value of other benefits, including provisions for pension benefits	-	-

The members of the Corporation other than the Accounting Officer did not receive any payment from the institution other than the reimbursement of travel and subsistence expenses incurred in the course of their duties.

**8 Other operating expenses**

	<b>2018</b>	<b>2018</b>	<b>2017</b>	<b>2017</b>
	<b>Group</b>	<b>College</b>	<b>Group</b>	<b>College</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
			<b>Re-stated</b>	
Teaching costs	1,585	1,585	1,266	1,266
Teaching support services	1,421	1,421	1,233	1,233
Administration and central services	974	974	812	812
General education	1,073	1,073	1,227	1,227
Premises costs - Running costs	873	873	832	832
Premises costs - Maintenance	-	-	-	-
Premises costs - Rents & leases	58	58	66	66
Planned maintenance	406	406	474	474
Catering and residence operations	-	-	-	-
Income generating activities	63	63	72	72
Other expenses	-	-	-	-
<b>Total</b>	<b>6,453</b>	<b>6,453</b>	<b>5,982</b>	<b>5,982</b>

**Other operating expenses include:**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Auditors' remuneration:		
Financial statements audit*	32	31
Internal audit**	24	24
Other services provided by the financial statements auditor	1	1
Other services provided by the internal auditors:		
- Risk Assurance	-	5
- Tax Advice	2	8
Profit on disposal of non-current assets	2	-
Hire of assets under operating leases	99	89

\* includes £32,000 in respect of the College (2016/17 £31,000)

\*\* includes £24,000 in respect of the College (2016/17 £24,000)

**9 Interest and other finance costs – Group and College**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
On bank loans, overdrafts and other loans:	422	443
	<u>422</u>	<u>443</u>
On finance leases	-	-
On enhanced pension provision	12	19
Net interest on defined pension liability (note 23)	407	417
	<u>407</u>	<u>417</u>
<b>Total</b>	<b><u>841</u></b>	<b><u>879</u></b>

**10 Taxation – Group only**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
United Kingdom corporation tax at 20% per cent	-	-
	<u>-</u>	<u>-</u>
<b>Total</b>	<b><u>-</u></b>	<b><u>-</u></b>

The members do not believe that the College was liable for any corporation tax arising out of its activities during either year.

**11 Tangible fixed assets (Group)**

	Land and buildings		Equipment	Assets in the course of construction	Total
	Freehold	Long leasehold			
	£'000	£'000	£'000	£'000	£'000
<b>Cost or valuation</b>					
At 1 August 2017	38,161	-	9,625	-	47,786
Additions	-	-	127	-	127
Transfers to Capital	-	-	-	-	-
Transfers to Revenue	-	-	-	-	-
Disposals	-	-	(1,209)	-	(1,209)
<b>At 31 July 2018</b>	<b>38,161</b>	<b>-</b>	<b>8,543</b>	<b>-</b>	<b>46,704</b>
<b>Depreciation</b>					
At 1 August 2017	13,251	-	7,715	-	20,966
Charge for the year	721	-	583	-	1,304
Elimination in respect of disposals	-	-	(1,209)	-	(1,209)
<b>At 31 July 2018</b>	<b>13,972</b>	<b>-</b>	<b>7,089</b>	<b>-</b>	<b>21,061</b>
<b>Net book value at 31 July 2018</b>	<b>24,189</b>	<b>-</b>	<b>1,454</b>	<b>-</b>	<b>25,643</b>
Net book value at 31 July 2017	24,910	-	1,910	-	26,820

	Land and buildings		Equipment	Assets in the course of construction	Total
	Freehold	Long leasehold			
	£'000	£'000	£'000		£'000
<b>Cost or valuation</b>					
At 1 August 2017	38,161	-	9,625	-	47,786
Additions	-	-	127	-	127
Transfers to Capital	-	-	-	-	-
Transfers to Revenue	-	-	-	-	-
Disposals	-	-	(1,209)	-	(1,209)
<b>At 31 July 2018</b>	<b>38,161</b>	<b>-</b>	<b>8,543</b>	<b>-</b>	<b>46,704</b>
<b>Depreciation</b>					
At 1 August 2017	13,251	-	7,715	-	20,966
Charge for the year	721	-	583	-	1,304
Elimination in respect of disposals	-	-	(1,209)	-	(1,209)
<b>At 31 July 2018</b>	<b>13,972</b>	<b>-</b>	<b>7,089</b>	<b>-</b>	<b>21,061</b>
<b>Net book value at 31 July 2018</b>	<b>24,189</b>	<b>-</b>	<b>1,454</b>	<b>-</b>	<b>25,643</b>
Net book value at 31 July 2017	24,910	-	1,910	-	26,820

NBV above analysed by source as follows:	Land and buildings		Equipment	Assets in the course of construction	Total
	Freehold	Long leasehold			
	£'000	£'000	£'000		£'000
Inherited	3,917	-	-	-	3,917
Financed by capital grant	8,661	-	1,173	-	9,834
Other	11,611	-	281	-	11,892
<b>At 31 July 2018</b>	<b>24,189</b>	<b>-</b>	<b>1,454</b>	<b>-</b>	<b>25,643</b>

Land and buildings were valued for the purpose of the 1994 financial statements at depreciated replacement cost by Donaldsons, a firm of independent chartered surveyors, in accordance with the RICS Statement of Asset Valuation Practice and Guidance notes. Other tangible fixed assets inherited from the local education authority at incorporation have been valued by the Corporation on a depreciated replacement cost basis with the assistance of independent professional advice.

Land and buildings with a net book value of £8,661,000 have been financed from exchequer funds, through for example the receipt of capital grants. Should these assets be sold, the College may be liable, under the terms of the financial memorandum with the funding body, to surrender the proceeds.

All land and buildings are held freehold. Land and buildings include properties with a net book value of £3,917,000 for which title deeds have been transferred to the College.

The receipt of capital grants in the current year was £12,000 (2017: £nil). No provision has been made for other anticipated future receipts as the Council does not have the power to guarantee future funding streams and cannot guarantee that this funding will continue after the current year.

The net book value of tangible fixed assets held under finance leases is currently £nil (2016/17 - £nil).

If fixed assets had not been revalued before being deemed as cost on transition they would have been included at the following historical cost amounts:

	£'000
Cost	Nil
Aggregate depreciation based on cost	Nil
<b>Net book value based on cost</b>	<b>Nil</b>

## 12 Non-current investments

	College 2018 £'000	College 2017 £'000
Investments in subsidiary companies	-	-
Equities	4	29
<b>Total</b>	<b>4</b>	<b>29</b>

The College's subsidiary undertakings are companies incorporated in Great Britain and registered in England and Wales, as follows:

Name	Date acquired	Percentage holding	Principal activity
Preston College Education Fund	20 July 1998	100% control	Promotion of education of learners attending Preston College
Passport to Apprenticeship Ltd	8 October 2012	100% control	Apprenticeship training agency

The results of all the subsidiary companies are consolidated in the group accounts.

Passport to Apprenticeship Limited (registration number: 8244338) was incorporated on 8 October 2012 and is a private company limited by guarantee. Passport to Apprenticeship Limited continued to be dormant throughout the year to 31 July 2018 and is therefore exempt from the requirements to prepare individual accounts under section 394A or to file individual accounts under 448A of the Companies Act 2006.

## 13 Trade and Other Receivables

	Group 2018 £'000	College 2018 £'000	Group 2017 £'000	College 2017 £'000
Amounts falling due within one year:				
Trade receivables	388	388	194	194
Amounts owed by group undertakings:				
Subsidiary undertakings	-	-	-	-
Associate undertakings	-	-	-	-
Other Debtors	53	53	23	23
Prepayments and accrued income	2,052	2,052	2,126	2,126
<b>Total</b>	<b>2,493</b>	<b>2,493</b>	<b>2,343</b>	<b>2,343</b>

**14 Creditors: amounts falling due within one year**

	<b>Group</b>	<b>College</b>	<b>Group</b>	<b>College</b>
	<b>2018</b>	<b>2018</b>	<b>2017</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Bank loans and overdrafts	473	473	453	453
Obligations under finance leases	-	-	-	-
Trade payables	199	199	87	87
Other creditors	337	337	110	110
Amounts owed to group undertakings:				
Subsidiary undertakings	-	-	-	-
Corporation tax	-	-	-	-
Other taxation and social security	287	287	289	289
Accruals	1,478	1,478	1,837	1,837
Deferred income - other	501	501	552	552
Deferred income - government capital grants	676	676	687	687
Deferred income - government revenue grants	-	-	-	-
Amounts owed to the ESFA	-	-	584	584
<b>Total</b>	<b>3,951</b>	<b>3,951</b>	<b>4,599</b>	<b>4,599</b>

The College leave year mirrors that of its financial year with no provision to allow annual leave to be carried over. Therefore these accounts do not contain an accrual for holiday pay.

**15 Creditors: amounts falling due after one year**

	<b>Group</b>	<b>College</b>	<b>Group</b>	<b>College</b>
	<b>2018</b>	<b>2018</b>	<b>2017</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Bank loans	7,635	7,635	8,108	8,108
Deferred income - government capital grants	9,158	9,158	9,823	9,823
<b>Total</b>	<b>16,793</b>	<b>16,793</b>	<b>17,931</b>	<b>17,931</b>

## 16 Maturity of debt

### (a) Bank loans and overdrafts

Bank loans and overdrafts are repayable as follows:

	Group	College	Group	College
	2018	2018	2017	2017
	£'000	£'000	£'000	£'000
In one year or less	473	473	453	453
Between one and two years	491	491	473	473
Between two and five years	1,621	1,621	1,548	1,548
In five years or more	5,523	5,523	6,087	6,087
<b>Total</b>	<b>8,108</b>	<b>8,108</b>	<b>8,561</b>	<b>8,561</b>

The College has a £8.5 million secured loan facility with Barclays. This facility was used to refinance existing borrowings, to provide working capital and to provide some capital finance. The loan is repayable over a 25 year period which commenced July 2005. Interest is fixed at 5.33% plus a lending margin of 1.00%. The lending margin is now determined by the College's financial health category.

As part of the construction and refurbishment of the Tate and Hargreaves buildings the College arranged an additional secured loan facility of £3.5 million in December 2010 with Barclays. This was drawn in tranches of £1.5 million and £1.98 million. Both tranches currently attract a variable rate of 2.42469% (which includes a lending margin of 1.8%). The term of this loan is 25 years.



## 17 Provisions

	Group and College				
	Defined benefit obligations	Restructuring	Enhanced pensions	Other	Total
	£'000	£'000	£'000	£'000	£'000
At 1 August 2017	16,177	143	522	-	16,842
Expenditure in the period	(1,012)	(143)	(39)	-	(1,194)
Transferred from income and expenditure account	(4,044)	34	31	57	(3,922)
<b>At 31 July 2018</b>	<b>11,121</b>	<b>34</b>	<b>514</b>	<b>57</b>	<b>11,726</b>

Defined benefit obligations relate to the liabilities under the College's membership of the Local Government Pension Scheme. Further details are given in Note 23.

The restructuring provision relates to exceptional restructuring costs arising from a review of curriculum as part of the business planning process and is part of the strategy to address the financial challenges and budget cuts facing the College.

The enhanced pension provision relates to the cost of staff who have already left the College's employ and commitments for reorganisation costs from which the College cannot reasonably withdraw at the balance sheet date. This provision has been recalculated in accordance with guidance issued by the funding body.

The principal assumptions for this calculation are:

	2018	2017
Price inflation	2.3%	2.3%
Discount rate	2.1%	1.3%

Other provisions relate to a potential liability regarding insurance excess payments arising from a claim against the College.

## 18 Cash and cash equivalents

	At 1 August 2017	Cash flows	Other changes	At 31 July 2018
	£'000	£'000	£'000	£'000
Cash and cash equivalents	2,038	(567)	-	1,471
Overdrafts	-	-	-	-
<b>Total</b>	<b>2,038</b>	<b>(567)</b>	<b>-</b>	<b>1,471</b>
Debt due after 1 year	(8,108)	-	473	(7,635)
Debt due within 1 year	(453)	453	(473)	(473)
Finance leases	-	-	-	-
	(8,561)	453	-	(8,108)
<b>Total</b>	<b>(6,523)</b>	<b>(114)</b>	<b>-</b>	<b>(6,637)</b>

**19 Capital and other commitments**

	<b>Group and College</b>	
	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Commitments contracted for at 31 July	-	23
Authorised but not contracted for at 31 July	-	-

**20 Lease obligations**

At 31 July the College had minimum lease payments under non-cancellable operating leases as follows:

	<b>Group and College</b>	
	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
<b>Future minimum lease payments due</b>		
<b>Land and buildings</b>		
Not later than one year	6	38
Later than one year and not later than five years	-	10
Later than five years	-	-
	<u>6</u>	<u>48</u>
<b>Other</b>		
Not later than one year	56	52
Later than one year and not later than five years	125	190
Later than five years	-	-
<b>Total lease payments due</b>	<u>181</u>	<u>242</u>

**21 Contingent liabilities**

There are no contingent liabilities.

**22 Events after the reporting period**

There are no events after the reporting period

## 23 Defined benefit obligations

The College's employees belong to two principal post-employment benefit plans: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Lancashire County Pension Scheme (LGPS) for non-teaching staff, which is managed by the Lancashire Pension Service. Both are multi-employer defined-benefit plans.

<b>Total pension cost for the year</b>	<b>2018</b>	<b>2017</b>
	<b>£000</b>	<b>£000</b>
Teachers' Pension Scheme: contributions paid	1,384	1,325
Local Government Pension Scheme:		
Contributions paid	1,012	994
FRS 102 (28) charge	740	520
Charge to the Statement of Comprehensive Income	1,752	1,514
Enhanced pension charge to Statement of Comprehensive Income	12	19
<b>Total Pension Cost for Year within staff costs</b>	<b>3,148</b>	<b>2,858</b>

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest formal actuarial valuation of the TPS was 31 March 2012 and of the LGPS 31 March 2016.

### Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations 2010, and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. These regulations apply to teachers in schools and other educational establishments, including academies, in England and Wales that are maintained by local authorities. In addition, teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership. Membership is automatic for full-time teachers and lecturers and, from 1 January 2007, automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

### The Teachers' Pension Budgeting and Valuation Account

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act 1972 and are paid by public funds provided by Parliament. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions, along with those made by employers, are credited to the Exchequer under arrangements governed by the above Act. Retirement and other pension benefits are paid by public funds provided by Parliament.

The Teachers' Pensions Regulations 2010 require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pension increases). From 1 April 2001, the Account has been credited with a real rate of return, which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return.

### Valuation of the Teachers' Pension Scheme

The latest actuarial review of the TPS was carried out as at 31 March 2012 and in accordance with The Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education (the Department) on 9 June 2014. The key results of the valuation are:

- New employer contribution rates were set at 16.48% of pensionable pay (including administration fees of 0.08%);
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million;
- an employer cost cap of 10.9% of pensionable pay.
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The new employer contribution rate for the TPS was implemented in September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

A full copy of the valuation report and supporting documentation can be found on the Teachers' Pension Scheme website at the following location:

<https://www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx>

### Scheme Changes

Following the Hutton report in March 2011 and the subsequent consultations with trade unions and other representative bodies on reform of the TPS, the Department published a Proposed Final Agreement, setting out the design for a reformed TPS to be implemented from 1 April 2015.

The key provisions of the reformed scheme include: a pension based on career average earnings; an accrual rate of 1/57th; and a Normal Pension Age equal to State Pension Age, but with options to enable members to retire earlier or later than their Normal Pension Age. Importantly, pension benefits built up before 1 April 2015 will be fully protected.

In addition, the Proposed Final Agreement includes a Government commitment that those within 10 years of Normal Pension Age on 1 April 2012 will see no change to the age at which they can retire, and no decrease in the amount of pension they receive when they retire. There will also be further transitional protection, tapered over a three and a half year period, for people who would fall up to three and a half years outside of the 10 year protection.

Regulations giving effect to a reformed Teachers' Pension Scheme came into force on 1 April 2014 and the reformed scheme commenced on 1 April 2015.

The pension costs paid to TPS in the year amounted to £1,384,000 (2015: £1,325,000).

### **FRS 102 (28)**

Under the definitions set out in FRS 102 (28.11), the TPS is a multi-employer pension plan. The College is unable to identify its share of the underlying assets and liabilities of the plan.

Accordingly, the College has taken advantage of the exemption in FRS 102 and has accounted for its contributions to the scheme as if it were a defined-contribution plan. The College has set out above the information available on the plan and the implications for the College in terms of the anticipated contribution rates.

### Local Government Pension Scheme

The LGPS is a funded defined-benefit plan, with the assets held in separate funds administered by the Lancashire Pension Service. The total contributions made for the year ended 31 July 2018 were £1,313,000, of which employer's contributions totalled £1,012,000 and employees' contributions totalled £339,000. The agreed contribution rates for future years are 13.3% (from April 2018) for employers and range from 7.4% to 11.7% for employees, depending on salary. In addition to the 13.3% employers contribution, a fixed monthly pension deficit recovery charge of £21,658 was made until March 2018 after which it increased to £22,458.

### Principal Actuarial Assumptions

The following information is based upon a full actuarial valuation of the fund at 31 March 2016 updated to 31 July 2018 by a qualified independent actuary.

	At 31 July 2018	At 31 July 2017
Rate of increase in salaries	3.60%	3.70%
Future pensions increases	2.20%	2.20%
Discount rate for scheme liabilities	2.90%	2.60%
Inflation assumption (CPI)	2.10%	2.20%
Commutation of pensions to lump sums	50%	50%

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	At 31 July 2018	At 31 July 2017
<i>Retiring today</i>		
Males	22.70	22.60
Females	25.40	25.20
<i>Retiring in 20 years</i>		
Males	25.00	24.90
Females	28.00	27.90

The College's share of the assets in the plan at the balance sheet date and the expected rates of return were:

	Fair Value at 31 July 2018	Fair Value at 31 July 2017
	£'000	£'000
Equities	19,719	18,041
Government Bonds	1,527	781
Bonds	270	945
Property	4,133	4,274
Cash	404	1,890
Other	18,866	15,164
<b>Total market value of assets</b>	<b>44,919</b>	<b>41,095</b>
<b>Actual return on plan assets</b>	<b>3,357</b>	<b>4,576</b>

The amount included in the balance sheet in respect of the defined benefit pension plan is as follows:

	2018	2017
	£'000	£'000
Fair value of plan assets	44,919	41,095
Present value of plan liabilities	(55,986)	(57,213)
Present value of unfunded liabilities	(54)	(59)
<b>Net pensions (liability)/asset (Note 17)</b>	<b>(11,121)</b>	<b>(16,177)</b>

Amounts recognised in the Statement of Comprehensive Income in respect of the plan are as follows:

	2018	2017
	£'000	£'000
<b>Amounts included in staff costs</b>		
Current service cost	1,683	1,445
Past service cost	-	-
Curtailment Cost	42	42
Administration Expenses	27	27
<b>Total</b>	<b>1,752</b>	<b>1,514</b>

**Amounts included in interest payable**

Net interest income	407	417
	<b>407</b>	<b>417</b>

**Amount recognised in Other Comprehensive Income**

Return on pension plan assets	2,281	547
Experience losses arising on defined benefit obligations	-	-
Actuarial (gains) / losses on enhanced pensions	(20)	18
Changes in assumptions underlying the present value of plan liabilities	3,922	720
<b>Amount recognised in Other Comprehensive Income</b>	<b>6,183</b>	<b>1,285</b>

**Movement in net defined benefit (liability)/asset during year**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
Net defined benefit (liability)/asset in scheme at 1 August	(16,177)	(16,507)
Movement in year:		
Current service cost	(1,683)	(1,445)
Employer contributions	1,012	994
Past service cost	-	-
Curtailments	(42)	(42)
Administration costs	(27)	(27)
Net interest on the defined (liability)/asset	(407)	(417)
Actuarial gain or loss	6,203	1,267
<b>Net defined benefit (liability)/asset at 31 July</b>	<b>(11,121)</b>	<b>(16,177)</b>

**Asset and Liability Reconciliation**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
<b>Changes in the present value of defined benefit obligations</b>		
<b>Defined benefit obligations at start of period</b>	<b>57,272</b>	<b>54,900</b>
Current service cost	1,683	1,445
Interest cost	1,482	1,430
Contributions by scheme participants	340	344
Experience gains and losses on defined benefit obligations	-	-
Changes in financial assumptions	(3,922)	(720)
Estimated benefits paid	(857)	(169)
Past service cost	-	-
Curtailments and settlements	42	42
<b>Defined benefit obligations at end of period</b>	<b>56,040</b>	<b>57,272</b>

**Changes in fair value of plan assets**

	<b>2018</b>	<b>2017</b>
	<b>£'000</b>	<b>£'000</b>
<b>Fair value of plan assets at start of period</b>	<b>41,095</b>	<b>38,393</b>
Interest on plan assets	1,075	1,013
Return on plan assets	2,281	547
Administration expenses	(27)	(27)
Employer contributions	1,012	994
Contributions by scheme participants	340	344
Estimated benefits paid	(857)	(169)
<b>Fair value of plan assets at end of period</b>	<b>44,919</b>	<b>41,095</b>

## 24 Related party transactions

Due to the nature of the College's operations and the composition of the Corporation (being drawn from local public and private sector organisations) it is inevitable that transactions will take place with organisations in which a member of the Corporation may have an interest. All transactions involving organisations in which a member of the Corporation may have an interest are conducted at arms length and in accordance with the College's financial regulations and normal procurement procedures. No transactions were identified which should be disclosed under FRS102.

The total expenses paid to or on behalf of the Governors during the year was £416; 1 governors (2016/17:£424; 1 governor(s). This represents travel and subsistence expenses and other out of pocket expenses incurred in attending Governor meetings.

No Governor has received any remuneration or waived payments from the College or its subsidiaries during the year.

## 25 Amounts disbursed as agent Learner support funds

	2018	2017
	£'000	£'000
Amounts unspent re prior years	170	323
Funding body grants – bursary support	521	473
Funding body grants – discretionary learner support	-	-
Funding body grants – residential bursaries	14	7
Other Funding body grants	-	-
Interest earned	-	-
	<u>705</u>	<u>803</u>
Disbursed to students	(424)	(571)
Amounts returned to Funding Agency	-	(34)
Administration costs	(32)	(28)
	<u>249</u>	<u>170</u>
Balance unspent as at 31 July		

Funding body grants are available solely for students. In the majority of instances, the College only acts as a paying agent. In these circumstances, the grants and related disbursements are therefore excluded from the Statement of Comprehensive Income.