



**EMPLOYABILITY**

CV/Cover letter workshops	●	●	●	●	●	●	●	●	●	●	
CV 1:1 sessions	●	●	●	●	●	●	●	●	●	●	●
Apprenticeships Explained workshop						●	●	●	●	●	
Work Experience/Industry Placements		●	●	●	●	●	●	●	●	●	●
How to prepare for an interview	●	●	●	●	●	●	●	●	●	●	●
Job search using Social Media			●	●	●	●	●	●	●	●	●
The benefits of volunteering	●	●									
Guest speaker industry talks	●	●	●	●	●	●	●	●	●	●	●

**CAREERS GUIDANCE**

Careers guidance interviews available by appointment	●	●	●	●	●	●	●	●	●	●	●
Introduction to Careers Coach	●	●	●	●	●	●	●	●	●	●	●
EHCP Students – Next Steps Guidance	●	●	●	●	●	●	●	●	●	●	●

**PROSPECTIVE STUDENTS**

Year 11 Assembly Options Talks	●	●	●	●	●						
Careers Advice at College Open Days		●	●				●		●		
Careers Advice at local school Careers Fairs	●	●	●	●	●	●	●	●			
College Interviews				●	●	●	●	●	●	●	●
Welcome Advice Event								●			
Sector specific IAG Events (Competitions)						●	●	●	●		
Taster Days										●	●
Personal Development Workshops						●	●	●	●		

# KEY DATES

Careers Lead: Debbie Ireland  
Head of Curriculum & 14-16

<b>Late Enrolment</b>	<b>4th-30th September 2019</b>
<b>Freshers Fair</b>	<b>18th September 2019</b>
<b>UK University &amp; Apprenticeship Search Fair</b> (Liverpool)	<b>9th October 2019</b>
<b>UCAS External Deadline</b> (for medicine, dentistry and veterinary science)	<b>15th October 2019</b>
<b>UCAS Internal Deadline</b>	<b>1st November 2019</b>
<b>Progression Activity Starts</b>	<b>January 2020</b>
<b>UCAS External Deadline</b>	<b>15th January 2020</b>
<b>National Careers &amp; Apprenticeship Week</b>	<b>2nd-7th March 2020</b>
<b>UCAS Convention</b> (Manchester)	<b>4th March 2020</b>
<b>Careers Fair</b>	<b>18th March 2020</b>
<b>Skills Northwest</b> (Manchester)	<b>26th March 2020</b>