

# AAT FOUNDATION CERTIFICATE IN ACCOUNTING

LEVEL 2



## OVERVIEW

- > This Foundation level qualification covers basic accounting principles and techniques, from costing and double entry bookkeeping to using accounting software
- > Classroom based and distance learning options
- > Assessment involves five computer based assessments
- > Entry criteria – Level 2 Maths and English (Key Skills or GCSE)
- > Short Maths and English Assessment required



# UNITS OF STUDY AND ASSESSMENT METHODS

As part of the course you will study a range of units including:

- Bookkeeping Transactions
- Bookkeeping Controls
- Elements of Costing
- Using Accounting Software
- Work Effectively in Finance

- > This course is based on learning and applying theory within a set exam. Knowledge and skills are tested via a computer based assessment, run entirely on PCs or laptops.
- > To achieve competency, each exam requires a 70% pass rate.



# **PROGRESSION OPPORTUNITIES**

Upon successful completion of the course, you will be able to progress onto Level 3 Advanced Diploma in Accounting, however, level 3 requires Maths and English at level 2, so students without these qualifications should be considering obtaining these now.

The course can lead to employment in a range of roles, including:

- Accounts Administrator
- Accounts Assistant
- Trainee Accounts Technician

This qualification suits those who already work in accounts and would like a formal qualification, as well as those who would like to gain a new skill to help develop or change current career.



# AWARD WINNING TEAM

aat

Training Provider  
AWARDS 2018

Shortlisted

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Training Provider  
AWARDS 2017

Winner

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AAT TRAINING  
PROVIDER  
AWARDS 2020

SHORTLISTED

