

**EXPRESSION OF INTEREST**

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| --- | --- |
| **Name**  |  |
| **Department** |  | **Tel ext.** |  |

I wish to express an interest in the following post:

|  |  |
| --- | --- |
| **Post Title** | **Department** |
| Recruitment, Progression and Careers Advisor (19+) | Adult Recruitment & Progression |

**Please note:**

This Expression of Interest Form should be completed as a Word document and should **not** be handwritten.

Your application should indicate how you meet ALL the essential criteria stated in the person specification identified as being assessed by Application form.

Expressions of Interest forms should be returned to the Human Resources Department by the closing date indicated on the job description. Please email your completed form to humanresources@preston.ac.uk

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| --- | --- |
| **Name**  |  |
| **Email address** |  |
| **Department** |  | **Tel Ext.** |  |
| **Current Post** |  |
| **Current Salary** |  | **Fraction (FTE):**  |  |

Please make it clear how you meet the person specification for the position you are applying for.

The boxes below are there as a guide only. If you require more space for your statements then please press return on the last line to expand the box.

Please ensure that you provide evidence to demonstrate how you meet all the essential criteria which are stated in the person specification identified as assessed by Application form.

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| **EXPERIENCE** |
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| **QUALIFICATIONS** |
| **Qualifications Obtained** | **Awarding Body** | **Full-time****or Part-time** | **Grade** |
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| **KNOWLEDGE, SKILLS & ABILITIES** |
|  |  |
| **OTHER REQUIREMENTS** |
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**All the information given on this form is correct and complete to the best of my knowledge (please note that false disclosure of information may result in dismissal)**

**Name**

**Sign/print**

**Date**