

Dear Parent or Carer,

We would like to inform you of some of the unique aspects of Preston College which are in place to support our students and help them with their personal development, employability and study skills. In working hard to ensure the best possible experience for every individual student, we value the input and support of parents or carers throughout the academic year, and in relation to this important induction phase, would like to outline the following;

## Student Managers

The role of the Student Manager is very similar to that of the form tutor in secondary school. Student Managers will be your first point of contact should you wish to discuss any college related matters. If you have any information about your young person that you feel we should be aware of, or you would just like to introduce yourself, you will have the opportunity to discuss this with them during our upcoming Parents Welcome Event. Otherwise, Student Managers are contactable via email or telephone, details accessible via this link. [Student Manager Contact](#).

## Parents Welcome Event 2025, Wednesday 24 September, 4.30pm-7pm

Our annual Parents Welcome Event is on Wednesday 24 September and is your chance to meet your young person's Student Manager. Appointments will be available between 4.30pm and 7pm and can take place onsite or via Microsoft Teams depending on your preference\*. Please note that subject teachers will not be attending this event, but they will contribute to a Progress Report that will be available on Parent Portal in November.

\*Note: Due to Data Protection law, we will only be able to make appointments with parents or carers if your young person has given the appropriate consent.

## Parent Portal

If your young person has granted permission, you can access live information regarding their performance at college by accessing Parent Portal. This service contains useful information including current attendance levels, exam entries, performance targets and progress reviews. Within the next few weeks, you will receive a text message containing login details and instructions explaining how to create your Parent Portal account. If you do not receive this text, please contact your young person's Student Manager who will confirm your contact details and request the text to be resent.

## TRANSFORMING LIVES THROUGH EDUCATION

## Further Information

Please visit the [Information for Parents/Guardians - Preston College page](#). Here you will find links to additional information relevant to the support and guidance that the College provides to our students.

We will be in regular contact throughout the academic year to keep you updated about progress and opportunities available to your young person, and we look forward to working with you in ensuring a positive college experience for all.

Yours sincerely,

**Kate Morris**

Pastoral Manager (16-19 & Adult Provision)

## TRANSFORMING LIVES THROUGH EDUCATION